

Spring
2017

JANUARY 1-APRIL 30

www.tridenttech.edu/ce
843.574.6152

Course Schedule

TRIDENT TECHNICAL COLLEGE

Continuing Education

Beekeeping – pg. 26
Flight School – pg. 29
HVAC Maintenance and Repair – pg. 18
Medical Assisting – pg. 15
Motorcycle Safety – pg. 29
Soapmaking – pg. 25
Youth Spring Break Camps – pg. 37



Welcome to TTC Continuing Education



Funding Opportunities



- Project Hope scholarships are available to members of TANF families, SNAP families, young adults aging out of foster care and low-income high school health science completers. Visit www.tridenttech.edu/ce for details.
- You may be eligible to receive federal funding for career training through SC Works. Visit www.toscc.org or call 843.574.1800 for more information.
- Trident Technical College's (TTC) Division of Continuing Education and Economic Development is currently approved under the Post-9/11 GI Bill for training that includes A+ and Network+ Certification; Certified Nurse Aide (CNA); Cisco Certified Network Associate (CCNA); and Emergency Medical Technician (EMT). To learn more, visit www.gibill.va.gov.
- Personal and private student loans may be available through local financial institutions.
- Additional program-specific scholarships may be available. Visit www.tridenttech.edu/ce for details.

Spotlight On...

Computer Programming/Coding

A computer programmer works on writing, modifying and testing computer code. Computer programs can be written in various computer languages including Java, JavaScript, HTML, CSS, SQL, and many more. TTC offers a certificate track continuing education program in these languages. The Bureau of Labor Statistics, U.S. Department of Labor says the median annual wage for computer programmers was \$79,530 in May 2015. For more information about TTC's programming and coding certificates, see pg. 7 and pg. 11.



This course schedule does not constitute a contract between Trident Technical College and its students, applicants for admission or any person. TTC reserves the right to change, without notice, any fee, provision, offering or requirement in this course schedule.

Equal Opportunity Statement

It is the policy of Trident Technical College that no discrimination on the grounds of race, color, disability, religion, gender, sexual orientation, age, marital status, veteran status, gender identity, pregnancy, or national or ethnic origin will exist in any area of the college. In compliance with Title IX of the Education Amendments of 1972 and section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Trident Technical College offers access and equal opportunity in its admission policies, academic programs and services, and employment to individuals with disabilities. No otherwise qualified person will be denied access or opportunity on the basis of a disability. Tangela Smalls is the college's Title IX Coordinator for employees

and students. The Title IX Coordinator oversees compliance with all aspects of sexual violence, sex/gender harassment, discrimination, and misconduct policy. Tangela Smalls can be reached at Trident Technical College, Bldg. 900, Rm. 136, or 843.574.6208. Please contact her to report any Title IX violations, or if you have any questions and/or concerns. Pam Brown is the student coordinator for the college's ADA, Section 504 (Rehabilitation Act), and Titles VI and VII (Civil Rights Act). Please contact her if you have questions or need information concerning the ADA, Section 504, Titles VI and VII, alternate communication methods, and services for students with disabilities. Pam Brown can be reached at Trident Technical College, Bldg. 410, Rm. 210J, or 843.574.6246 or TTY 843.574.6351.

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Information and Services

- Registration information 843.574.6152
- To request a course schedule..... 843.574.6152
- Online information and to sign up for
TTC email list www.tridenttech.edu/ce
- Online Course Help Desk..... 843.574.6689

Check out the newly expanded course offerings at TTC's Mount Pleasant Campus. See pg. 42.

● Courses with this symbol qualify for an early bird discount for registrations made by Jan. 1, 2017 for classes with start dates after Jan. 1. Discounts vary by program.

▲ Courses with this symbol qualify for the Senior Scholars discount. See pg. 47 for more information.

Digital Photography



Digital Photography Career Certificate Bundle

Obtain a certificate as a digital photographer by completing the following courses: Digital Photography Demystified; Digital Photography Next Steps; Digital Photography Outdoors; Lightroom; and Sizzlin' Photo Enhancements. **SAVE! Enroll in the entire certificate bundle for only \$879. To register, call 843.574.6152.**

Digital Photography Demystified

So you've got your digital camera (or you've had it for a while). You've been taking pictures but are still baffled by all of those buttons! Learn the basics, plus file structure, resolution, printing, sharing and more. Please bring your camera, instruction book, transfer cables and up to 10 photos for sharing. **No books required.**

Digital Photography Next Steps

Make your photos say "WOW!" Learn easy-to-apply techniques, including framing the picture for good composition; adjusting for lighting conditions; and choosing appropriate resolution, compression and file-forms settings on your camera. Learn about camera features like focus lock, white-balance settings, exposure and shutter controls, flash options, burst mode, self-timer, and multi-shot mode. You also learn techniques for fixing skewed pictures, retouching photos and performing creative edits. **No books required.**

Digital Photography Outdoors

Have a photo adventure in the park! Bring your camera and your best eye. Follow the light and see the detail of what you pass by every day without noticing. Call 843.574.6707 to see where the course will meet. **No books required; location entrance fee may be required.**

Lightroom

Transform your photo from an image on your camera to your true vision! Lightroom contains the smart tools to make your images stand out. Learn how to manipulate raw data, set your metadata, control exposure, and work with shadows and highlights. Plus, you learn how to prepare your images for social networking with your personal watermark. **No books required.**

Sizzlin' Photo Enhancements

Edit and correct your photos. Learn how to manipulate your image with the basic photo tools available in Photoshop. This course includes an introduction to layers and the fundamentals of each tool in the toolbox. Learn how to set up your workspace, make straightforward edits, switch out parts from one photo to another and more! **No books required.**

Course Dates

XARV-501 3658	Digital Photography Demystified	Jan. 17-19	TuTh	6-9:30 p.m.	\$149	MC
XARV-502 3659	Digital Photography Next Steps	Jan. 31-Feb. 2	TuTh	6-9:15 p.m.	\$149	MC
XARV-503 3660	Digital Photography Outdoors	Feb. 12	Su	1-4 p.m.	\$139	MC
XARV-507 3661	Lightroom	March 7-16	TuTh	6-9:30 p.m.	\$269	MC
XARV-508 3662	Sizzlin' Photo Enhancements	March 21-30	TuTh	6-9:30 p.m.	\$269	MC

Engineering Graphic Design

Engineering Graphic Design Career Certificate Bundle

Obtain a certificate in computer-aided design by completing the following courses: AutoCAD Level 1; AutoCAD Level 2 – Production Environment; Inventor; and SolidWorks. **SAVE! Enroll in the entire certificate bundle for only \$3,125. To register, call 843.574.6152.**

AutoCAD Level 1 ●

Jump-start your engineering career with basic drawing commands and editing concepts. This course covers polar tracking; object properties; layers, colors, lineweights and linetypes; object snap modes; grip editing; crosshatching; the AutoCAD design center; dimensioning commands and styles; plotting; utility commands; and prototype drawings. *Prerequisite: Good working knowledge of Windows required.*
Book not included.

AutoCAD Level 2 – Production Environment ●

Take AutoCAD to the next level. This high energy course covers productivity tools including creating named views; effective use of grips; enhanced tools for better layer management; object selection and grouping; working across drawings; fields and tables; advanced features of blocks; creating attributes and dynamic blocks; advanced plotting techniques; managing sheet sets; and customization techniques that include creating custom user profiles, workspaces and tool palettes. *Prerequisite: AutoCAD Level 1.*
Book not included.

Inventor ●

This course introduces parametric 3-D modeling using Inventor by Autodesk. Topics include getting acquainted with Inventor; part modeling techniques; working with sketches; creating features; using work features; and adding placed features to parts. Also covered are creating loft, sweep and split features; creating part drawings and assembly models; working with adaptive drawings; and managing model data. *While prior knowledge of working with 3-D is helpful, it is not required. Prerequisite: AutoCAD Level 2 – Production Environment.* **Book included.**

SolidWorks ●

Increase your AutoCAD knowledge and skills by learning SolidWorks parametric modeling software. This course includes comprehensive coverage of beginning to intermediate tools and techniques using SolidWorks. It covers the creation of parts, assemblies and drawings utilizing proper modeling practices to achieve design intent. *Prerequisite: AutoCAD Level 2 – Production Environment.* **Book included.**

CATIA Level 1 – CATIA Introduction ●

This hands-on, on-campus course introduces the fundamental concepts of CATIA for mechanical design. Learn to create, constrain and add intelligent dimensions to sketches. From sketches, features such as pads, fillets, chamfers and holes are created to form a 3-D part. Generative drafting is also covered, which allows you to generate 2-D drawing views from a 3-D part. Dimensions are added to the views as a means of documenting the drafting. Other topics include the management of parts through the creation of an assembly model and how to assemble, move, constrain and analyze the assembly model. Bill-of-material list generation is also covered. **No book required.**

CATIA Level 2 – CATIA Advanced ●

This course continues from where the assembly design fundamentals part of the online CATIA simulation course leaves off. Topics include managing the catalog browser; searching for and inserting parts from the catalog browser; learning how to use the assembly features toolbar; inserting existing products (subassemblies) into the product; learning how to use the constraint creation toolbar; creating stored scenes for the purpose of filtering off parts and assemblies; analyzing assemblies for interfaces, clearances and material properties; and properly saving new products, subassemblies and parts. **No book required.**

Course Dates

XEGT-501 3495	AutoCAD Level 1 (no class Jan. 16)	Jan. 9-Feb. 13	MW	5:30-9:30 p.m.	\$875	MC
XEGT-502 3504	AutoCAD Level 2 – Production Environment (no class Feb. 20)	Feb. 15-March 15	MW	5:30-9:30 p.m.	\$825	MC
XEGT-600 3526	CATIA Level 1 – Introduction	Jan. 28-30	MSaSu	8 a.m.-5 p.m.	\$3,500	MC
XEGT-600 3528	CATIA Level 1 – Introduction	March 4-6	MSaSu	8 a.m.-5 p.m.	\$3,500	MC
XEGT-600 3532	CATIA Level 1 – Introduction	April 29-May 1	MSaSu	8 a.m.-5 p.m.	\$3,500	MC
XEGT-607 3535	CATIA Level 2 – Advanced	Feb. 18-19	SaSu	8 a.m.-2 p.m.	\$1,999	MC
XEGT-607 3538	CATIA Level 2 – Advanced	March 25-26	SaSu	8 a.m.-2 p.m.	\$1,999	MC
XEGT-504 3682	Inventor	March 20-April 12	MW	6:30-9:30 p.m.	\$875	MC
XEGT-505 3511	SolidWorks	April 17-May 17	MW	5:30-9:30 p.m.	\$875	MC

Graphic Design

Graphic Artist Career Certificate Bundle

Obtain a certificate as a graphic artist by completing the following courses: InDesign Levels 1 and 2; Illustrator Levels 1 and 2; Photoshop Levels 1 and 2. **SAVE! Enroll in the entire certificate bundle for only \$2,079. To register, call 843.574.6152.**

Illustrator

These hands-on courses teach the basics and more advanced concepts of Adobe Illustrator, a sophisticated graphics program capable of creating complex and attractive illustrations and type effects. Learn many of the skills that allow you to take advantage of Illustrator's powerful tools. Then expand on your basic skills to create more complex illustrations, providing you with a better understanding of printing documents without errors or color mismatches as well as preparing illustrations for the web. Learn to create complex, robust illustrations that go beyond those you could create using Illustrator's basic tools. **Book included.**

InDesign

Learn the basics of creating documents with InDesign, from single-page advertisements and flyers to complex multipage color publications. Build upon skills learned in InDesign Level 1 using additional techniques to manipulate text, pictures and pages. Learn to control type formatting; create and edit graphics; and create and modify layouts with efficiency and accuracy. **Book included.**

Photoshop

The introductory course covers palettes and layers; painting and editing; paths, masks and channels; and color correction. Extend your basic knowledge of Photoshop and learn advanced layer techniques; special effects; combining Illustrator graphics with Photoshop; preparing images for web publication and two-color printing; and ensuring and printing accurate color. **Book included.**



Course Dates

XCGC-503 3547	Illustrator Level 1 – Introduction	Feb. 13-15	MW	9 a.m.-4:30 p.m.	\$389	MC
XCGC-504 3548	Illustrator Level 2 – Intermediate	Feb. 27-March 1	MW	9 a.m.-4:30 p.m.	\$389	MC
XCGC-505 3680	InDesign Level 1 – Introduction	March 13-15	MW	9 a.m.-4:30 p.m.	\$389	MC
XCGC-506 3550	InDesign Level 2 – Intermediate	March 27-29	MW	9 a.m.-4:30 p.m.	\$385	MC
XCGC-501 3541	Photoshop Level 1 – Introduction	Jan. 23-25	MW	9 a.m.-4:30 p.m.	\$389	MC
XCGC-502 3546	Photoshop Level 2 – Intermediate	Feb. 6-8	MW	9 a.m.-4:30 p.m.	\$389	MC

Programming/Coding



Java Programming Career Certificate Bundle

Obtain a certificate in Java Programming by completing the following courses: Learn to Code; Java Level 1 – Design Patterns; Java Level 2 – Concurrency Specialist; and Java Level 3 – Master Specialist. **SAVE! Enroll in the entire certificate bundle for only \$1,999. To register, call 843.574.6152.**

Learn to Code

Learning how to code has never been easier. Whether you are a programming “newbie” or just looking to learn a new skill or two, coding is the way to go. This introductory course looks at different languages and the fundamentals that all languages share. It can be taken as a stand-alone course or as part of the programming certificate available. Try it out and see if coding is for you! **Book included.**

Java Level 1 – Design Patterns

This hands-on course provides an introduction to programming using the Java language. Topics include: application development cycle; structure of programs; specific language syntax; algorithmic constructs; string and character manipulation; dynamic memory allocation; standard I/O; and fundamental object-oriented programming concepts. This course includes the processing of command line arguments and environmental variables so that students are able to write flexible, user-friendly programs. *Prerequisite: Learn to Code.*

Book included.

Java Level 2 – Concurrency Specialist

This intermediate-level course is intended for programmers who already have a fundamental understanding of Java programming and some experience writing code. It provides additional insights and details regarding some of the more advanced and useful capabilities of Java. Topics include: reflection and JavaBeans; Java 5 type safety enhancements; the Java Collections Framework; Java Database Connectivity (JDBC); multi-threading; inner classes; and networking.

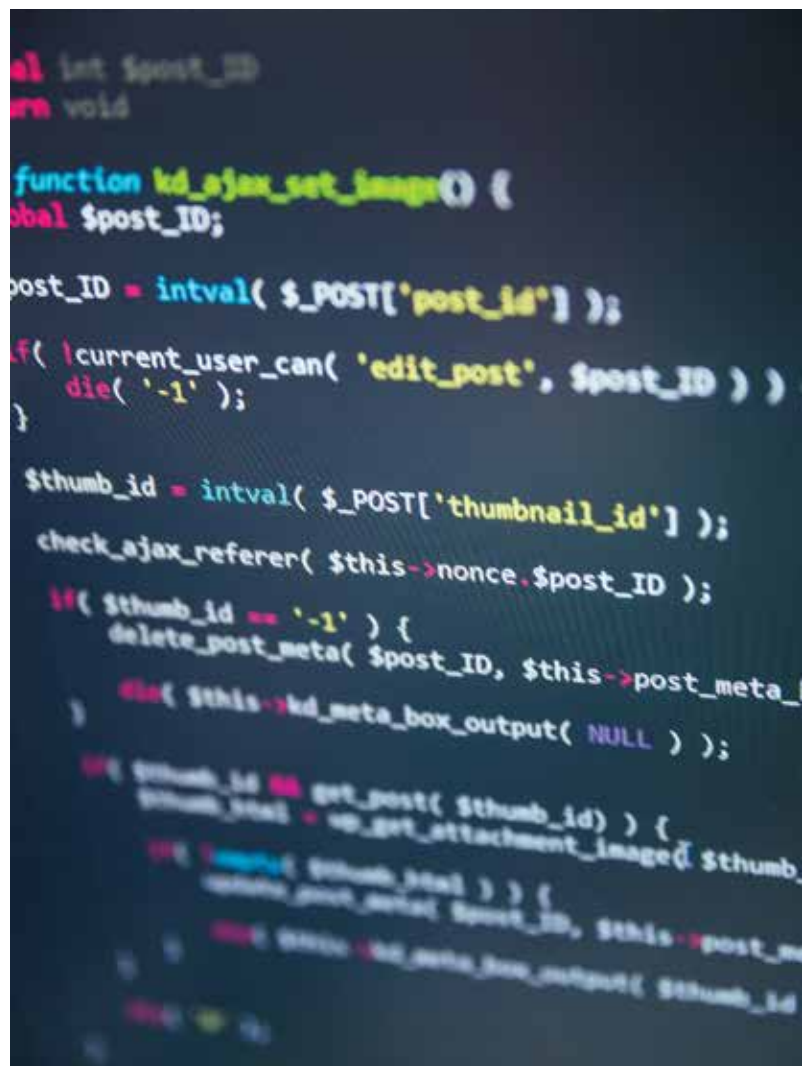
Prerequisite: Java Level 1 – Design Patterns. **Book included.**

See pg. 11 for additional computer programming coding languages.

Java Level 3 – Master Specialist

This course provides hands-on experience with cutting-edge Java Enterprise (Java EE) technologies, creating dynamic web and enterprise applications that utilize several Java frameworks and technologies. Topics include architectural design issues as well as specific coding models for a variety of Java EE components. Upon completion of this course, students should be able to learn and effectively utilize frameworks appropriate for their application environment.

Prerequisites: Java Level 1 – Design Patterns and Java Level 2 – Concurrency Specialist. **Book included.**



Course Dates

XCPT-603 3563	Learn to Code	Jan. 24-Feb. 2	TuTh	6-9:30 p.m.	\$429	MC
XCPT-604 3564	Java Level 1 – Design Patterns	Feb. 7-21	TuTh	6-9:30 p.m.	\$429	MC
XCPT-605 3567	Java Level 2 – Concurrency Specialist	Feb. 28-March 16	TuTh	6-9:30 p.m.	\$649	MC
XCPT-606 3568	Java Level 3 – Master Specialist	March 21-April 6	TuTh	6-9:30 p.m.	\$649	MC

Did you know that there are many legitimate work-from-home sites? Learn how to find, register and get started making money. This course also introduces you to other ways to make money such as flipping websites, social media and an introduction to affiliate marketing.

Do you know how to optimize your social media posts so they will rank in the search engines? Learn how to know what's working for you and understand how to hone your results. This course also covers the basics of SEO and social media advertising – organic vs. paid advertising.

New to social media? Come have some fun learning all about the online experience. Get started with Facebook, Twitter, Pinterest, Instagram and more.

Got a website but no traffic? What now? This course is designed for those who want to know more about leveraging social media to grow their business. It shows you how to create an effective social media marketing plan, all about SEO, email marketing strategies, lead generation and provides you with tools to help you manage it all.

Is your website making you money? If not, we can help you fix that problem. Come see how to take your website from no traffic to a money-making machine. Learn how to use SEO tactics, landing pages, newsletters, social media, affiliate marketing techniques and more to drive a large volume of traffic to your site and create more sales. *Prerequisite: Social Media Marketing for Business preferred.*



XCPT-556 3553	Cha Ching! Making Money from Your Home Computer	Feb. 4	Sa	10 a.m.-noon	\$79	MC
XCPT-556 3554	Cha Ching! Making Money from Your Home Computer	March 7	Tu	6-8 p.m.	\$79	MC
XCPT-556 3556	Cha Ching! Making Money from Your Home Computer	April 8	Sa	10 a.m.-noon	\$79	MC
XMKT-509 3558	SEO and Google Analytics	Feb. 22	W	6-8 p.m.	\$99	MC
XMKT-507 3560	Social Media Basics	Jan. 30	M	6-8 p.m.	\$99	MC
XMKT-512 3561	Social Media Marketing for Business	April 3-5	MW	6-9:30 p.m.	\$499	MC
XMKT-515 3562	Top 10 Ways to Make Your Website Earn More Money	April 17-19	MW	6-9:30 p.m.	\$499	MC

Software

Career Certificate Bundles

TTC offers certificates which allow you to demonstrate your proficiency in using Microsoft Office software and also QuickBooks. Bundle options include Microsoft Office Specialist Certificate; Microsoft Excel Specialist Certificate; and QuickBooks Bookkeeping Certificate.

Access

Learn features such as creating a database from scratch and creating tables that keep track of the information. Then learn how to query the database and design a form to view it in a more visually pleasing way. Move on to work with more advanced tables and relationships, as well as intermediate level queries, forms and reports. Learn how to integrate Access data with other applications such as Microsoft Word or Excel. **Book included.**

Excel

Simple formulas, cut, copy, paste, ranges, page setup and printing options are covered. Then learn how to work with tables; sort and filter options; link worksheets and workbooks; and more advanced formula creation. And for those who need to learn the most advanced features, move on to audit and analyze worksheet data; create macros; work with data validation options; consolidate data; share and protect workbooks; and import and export data. **Book included.**

PowerPoint

This course covers creating a PowerPoint presentation or manipulating an existing presentation; formatting text slides; adding tables; charting data; modifying objects on slides; adding images; and preparing to deliver a presentation. **Book included.**

QuickBooks

Are your financial books in order? QuickBooks can help. Set up your company chart of accounts; reconcile your checking account; create and print invoices, receipts and statements; track your payables, inventory and receivables; create estimates; and generate reports. Then expand your knowledge of QuickBooks with more advanced features like customizing forms; creating reports and graphs; tracking and paying sales tax; doing payroll; and estimating, time tracking and job costing. Take the QuickBooks Online class to learn how to download from bank accounts into QuickBooks and reconcile those accounts. **Book included.**

Word

Take the basic class to learn essential commands like saving files; cut, copy and paste; spell check; printing; and page setup options. Then go to the next level and learn how to work with bullets and numbers; indents and tabs; character and paragraph formatting; and borders and shading as well as simple tables. **Book included.**

Course Dates

XCPT-742 3589	Access Level 1 – Access for the Beginner	April 18	Tu	9 a.m.-4:30 p.m.	\$159	MC
XCPT-743 3590	Access Level 2 – Access: The Next Level	April 26	W	9 a.m.-4:30 p.m.	\$159	MC
XCPT-523 3582	Excel Level 1 – Excel Demystified	Jan. 18	W	9 a.m.-4:30 p.m.	\$159	MC
XCPT-523 3583	Excel Level 1 – Excel Demystified	Feb. 6-8	MW	6-9:15 p.m.	\$159	MC
XCPT-524 3584	Excel Level 2 – Dive Deeper into Excel	Feb. 22	W	9 a.m.-4:30 p.m.	\$159	MC
XCPT-524 3585	Excel Level 2 – Dive Deeper into Excel	Feb. 28-March 2	TuTh	6-9:15 p.m.	\$159	MC
XCPT-752 3586	Excel Level 3 – Excel for Power Users	March 15	W	9 a.m.-4:30 p.m.	\$159	MC
XCPT-752 3587	Excel Level 3 – Excel for Power Users	March 21-23	TuTh	6-9:15 p.m.	\$159	MC
XCPT-530 3588	PowerPoint Level 1 – PowerPoint Made Easy	March 28-April 13	TuTh	6-9 p.m.	\$189	MC
XACC-501 3591	QuickBooks Level 1	Jan. 28	Sa	8:30 a.m.-4:30 p.m.	\$159	MC
XACC-501 3593	QuickBooks Level 1	Feb. 13-15	MW	6-9:30 p.m.	\$159	MC
XACC-501 3596	QuickBooks Level 1	March 22	W	8:30 a.m.-4:30 p.m.	\$159	MC
XACC-502 3598	QuickBooks Level 2	Feb. 11	Sa	9 a.m.-4:30 p.m.	\$159	MC
XACC-502 3604	QuickBooks Level 2	Feb. 27-March 1	MW	6-9:30 p.m.	\$159	MC
XACC-503 3605	QuickBooks Online	April 22	Sa	9 a.m.-4:30 p.m.	\$159	MC
XCPT-509 3576	Word Level 1 – Word in A Day	Jan. 11	W	9 a.m.-4:30 p.m.	\$159	MC
XCPT-509 3571	Word Level 1 – Word in A Day	Jan. 23-25	MW	6-9:15 p.m.	\$159	MC
XCPT-510 3574	Word Level 2 – Beyond the Basics	Feb. 1	W	9 a.m.-4:30 p.m.	\$159	MC
XCPT-510 3672	Word Level 2 – Beyond the Basics	Feb. 7-9	TTh	6-9:15 p.m.	\$159	MC

Technician



A+ Essentials ●■

In this course you gain a thorough understanding of the types of questions presented, level of knowledge tested and skills required for the A+ Hardware Systems exams. Topics include diagnosing, upgrading, troubleshooting and repairing microcomputer hardware. This course helps prepare students for the CompTIA A+ 220-901 exam. *Prerequisite: Understanding of Windows and working knowledge of computers.* **Book not included.**

A+ Practical Application ●■

The A+ Practical Application course is an extension of the knowledge and skills identified in CompTIA A+ Essentials with more of a hands-on orientation focused on scenarios in which troubleshooting and tools must be applied to resolve problems. This course covers skills essential to competency in areas such as installation, preventative maintenance, networking, security and troubleshooting. Topics covered include hardware security, networking operating systems, modes and flow-through. This course helps prepare students for the CompTIA A+ 220-902 exam. *Prerequisite: A+ Essentials.* **Book not included.**

Network+ Certification ●■

Prepare for the Network+ Certification N10005 CompTIA Exam. This course covers network fundamentals, building a network with OSI, hardware concepts, Ethernet basics, modern Ethernet, non-Ethernet networks, network interface cards, structured cabling, protocols, TCP/IP and network operating systems. **Book not included.**

Security+ Certification ●

Prepare for the CompTIA Security+ certification exam. This course covers industry-wide topics including communication security, infrastructure security, cryptography, access control, authentication, external attack, and operational and organization security. **Book not included.**

Course Dates

XIST-600 3606	A+ Essentials	Jan. 10-Feb. 16	TuTh	6-10 p.m.	\$1,299	MC
XIST-601 3607	A+ Practical Application	Feb. 21-March 30	TuTh	6-10 p.m.	\$1,299	MC
XIST-602 3608	Network+ Certification	April 4-May 18	TuTh	6-10 p.m.	\$1,499	MC
XIST-603 3609	Security+ Certification	Jan. 23-Feb. 27	MW	6-10 p.m.	\$1,499	MC

Web Design

Web Design Career Certificate Bundles

TTC offers three types of certificates in web design. To gain the Web Design Introduction Certificate, complete Photoshop for the Web and HTML5 and CSS3 Levels 1, 2 and 3. Build on this certificate to also receive the Web Design – Beyond HTML and CSS Certificate by adding JavaScript Introduction, Intermediate and Advanced classes. To receive the Front End Web Design Certificate, complete all courses previously listed plus Web Design – Lab (see website), Social Media Marketing for Business (see pg. 8) and SEO and Google Analytics (see pg. 8).

HTML5 and CSS3

Produce an entire website by learning how Hypertext Markup Language (HTML) and Cascading Style Sheets (CSS) are written. Get a good foundation on the use of HTML tags and CSS and their relationship to the visual layout of webpages in the browser window. Write solid HTML that will work in all browsers. Students use the appropriate tools to make hand-coding an enjoyable task while learning the tips and concepts of good webpage design and construction. Build upon a basic understanding of HTML and create a multilevel website. Create efficient HTML templates that can be reused and modified as a means of reducing costs. Then dive deeper into CSS to learn how powerful styles can be. **Book included.**

JavaScript

JavaScript is an ideal programming language to use for your first steps in programming. JavaScript allows programmers the capability of enhancing HTML and CSS webpages by adding interactivity and other various concepts. Learn how to create functions, objects, variables and scripts that allow for basic interactivity. A good grasp of HTML and CSS is required. Continue on to learn the document object model, creating and responding to custom events as well as exploring JavaScript and cookies. Then move on to explore Ajax, the creation of JavaScript libraries and integrating JavaScript with other technologies. *Students are encouraged to take HTML5 and CSS3 Levels 1, 2 and 3 before enrolling in these courses.* **Book included.**

Photoshop for the Web

Photoshop is capable of more than simply optimizing an image for the web. This course provides tricks and tips for making a visually cohesive web design as well as planning a web layout and creating elements needed for the implementation of your vision. This is a primer for making your website as visually appealing as possible. **Book included.**

WordPress

Got ideas, pictures, audio or other items you would like to share? WordPress makes it all so easy. Learn how to create a blog or start a website. Learn the right way to install, administer, customize and market your blog. Take your knowledge of WordPress further and learn to customize some of the basic template features, work more with plugins and widgets, and create a custom look designed just for your site.

Book included.



Course Dates

XIST-508 3611	HTML5 and CSS3 Level 1	Jan. 31-Feb. 9	TuTh	6-9:30 p.m.	\$389	MC
XIST-509 3612	HTML5 and CSS3 Level 2	Feb. 16-28	TuTh	6-9:30 p.m.	\$389	MC
XIST-510 3621	HTML5 and CSS3 Level 3	March 6-15	MW	6-9:30 p.m.	\$389	MC
XIST-505 3613	JavaScript Level 1 – Introduction	March 20-29	MW	6-9:30 p.m.	\$389	MC
XIST-506 3614	JavaScript Level 2 – Intermediate	April 4-13	TuTh	6-9:30 p.m.	\$389	MC
XIST-507 3615	JavaScript Level 3 – Advanced	April 18-27	TuTh	6-9:30 p.m.	\$389	MC
XIST-504 3610	Photoshop for the Web	Jan. 17-26	TuTh	6-9:30 p.m.	\$389	MC
XIST-511 3616	Web Design – Lab	May 2-11	TuTh	6-9:30 p.m.	\$389	MC
XMKT-510 3617	WordPress Level 1 – Introduction	Jan. 14-21	Sa	9 a.m.-4:30 p.m.	\$389	MC
XMKT-511 3618	WordPress Level 2 – Intermediate	Feb. 18-25	Sa	9 a.m.-4:30 p.m.	\$389	MC

Health Care Skills

BLS Healthcare Provider

This eight-hour American Heart Association Basic Life Support Healthcare Provider Course teaches the skills of CPR for victims of all ages (including ventilation with a barrier device; a bag-mask device and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). **Books and face mask are included.**

Fieldwork Educators Workshop for Occupational Therapy Assistants

Come and join us for an interactive and informative workshop for both the experienced as well as the blossoming occupational therapy fieldwork educator. Participants are provided with tools and ideas for educating the fieldwork student and enhancing personal growth as an educator.

IV Catheter Insertion

Learn the correct technique of peripheral IV catheter insertion. Topics include, but are not limited to, vein location and IV placement, equipment and supplies, insertion, anchoring techniques and connecting to IV tubing. Lab skills are performed on IV therapy mannequin arms. To successfully complete the course, students must demonstrate knowledge and competency in IV insertion skills using proper safety and infection control techniques. Upon successful completion, students are awarded a certificate of completion. **Lab supplies included.**

For a list of enrollment requirements for each health care course, visit www.tridenttech.edu/ce.

Reiki Healing

Learn the ancient healing art of Usui Reiki, a gentle and complementary energy modality. Classes incorporate a combination of lecture, discussion, demonstration and hands-on practice. Topics include treatments, origin and history of Reiki, the Reiki ideals and Usui hand positions. Instructor: Patricia Newman, Certified Usui Reiki Master Teacher and Certified Karuna Reiki Master. TTC is the only state-approved CEU provider of these courses. **Books not included.**



Course Dates

XAHS-504 3327	BLS Healthcare Provider	Feb. 20-22	MW	6-10 p.m.	\$75	MP
XAHS-504 3328	BLS Healthcare Provider	March 13-15	MW	6-10 p.m.	\$75	MC
XAHS-504 3329	BLS Healthcare Provider	April 3-5	MW	6-10 p.m.	\$75	MC
XOTA-501 3407	Fieldwork Educators Workshop for Occupational Therapy Assistants	Jan. 27	F	4-9 p.m.	\$25	MC
XNUR-504 3339	IV Catheter Insertion	Feb. 25	Sa	9 a.m.-3 p.m.	\$139	MC
XNUR-504 3340	IV Catheter Insertion	April 22	Sa	9 a.m.-3 p.m.	\$139	MP
XMTH-601 3524	Reiki and Reiki I Introduction	April 8	Sa	9 a.m.-4 p.m.	\$135	MC
XMTH-602 3525	Reiki II	April 22	Sa	9 a.m.-4 p.m.	\$235	MC

Health Information Management and Non-Patient Care Careers

Coding for Health Care Professionals (CHCP)

This **online coding for health care professionals** (nurses, health care administrators, paramedics and others) program allows participants to add to their skill set and move into a coding career. The coding field is growing faster than average due to mandatory electronic health records, health information management changes and the new Affordable Healthcare Act. *Certification: This program provides the training needed to take the Certified Coding Associate (CCA) Certification Exam through the American Health Information Management Association (AHIMA) and the national Certified Professional Coder (CPC) Exam through the American Academy of Professional Coders (AAPC).*



Coding Specialist (CS)

TTC has the only AHIMA-approved online coding program in South Carolina. The **coding specialist** reviews and analyzes health records to identify diagnoses and procedures for billing insurance and Medicare. The coding specialist is responsible for translating diagnostic and procedural information used by health care providers into coded form for medical reimbursement purposes. The greater the expertise of the coder the greater reimbursement to a health care facility. This online coding specialist curriculum is approved by the American Health Information Management Association (AHIMA). *Certification: Graduates of the program are eligible to take the Certified Coding Associate (CCA) Exam through AHIMA and gain the Certified Professional Coder (CPC) credential through AAPC.*

Medical Office Specialist (MOS)

The **medical office specialist (MOS)** may answer telephones, greet patients, update and file patient medical records, fill out insurance forms, handle correspondence and schedule appointments. The MOS works in physician offices, hospitals, nursing homes, insurance companies and medical manufacturers. This blended course requires all students to have Internet access outside of the college as training includes online course work every week to be conducted outside the hours spent in the classroom. *Certification: Students who successfully complete the classroom training program are eligible to sit for the Certified Medical Administrative Specialist (CMAS) National Certification given by the American Medical Technologists (AMT). Program is offered in spring and summer terms. Note: Student must present current SC SLED background report to enroll; visit www.sled.sc.gov.*



Pharmacy Technician (PhT)

Pharmacy technicians assist the pharmacist in the packing and distribution of medication. Graduates can find employment in hospitals (private and government), nursing care facilities, private and chain drug stores, drug manufacturers, wholesale drug houses and health maintenance organizations. *Certification: A certificate is awarded upon successful completion of this program. Students who have successfully met all educational and institutional requirements for a TTC Certificate in Pharmacy Technician are eligible to have their names submitted to the Pharmacy Technician Certification Board (PTCB) to be considered as a candidate to sit for the Certified Pharmacy Technician examination (CPhT) and to the SC Department of Labor, Licensing, and Regulation, SC Board of Pharmacy to register as a Pharmacy Technician. Visit www.tridenttech.edu/ce to view requirements in order to enroll in the program.*



Sterile Processing Technician (SPT)

Sterile processing technicians clean, disinfect and sterilize surgical instruments in hospitals and outpatient surgery centers. SPTs also order, inventory and test equipment for reuse. This health care employee is fundamentally important to hospitals and surgery centers to ensure the success of medical surgeries. Topics covered in this three-month program include: medical terminology, anatomy, infection control, safety, as well as HIPAA and OSHA guidelines. This program prepares successful students to take a national certification exam for employment as a certified sterile processing and distribution technician (CSPDT). An externship follows the end of this program. US Bureau of Labor Statistics reports projected growth is 20 percent from 2012-2022. *Note: Student must present current SC SLED background report to enroll; visit www.sled.sc.gov.*

Health Information Management and Non-Patient Care Careers



Course Dates

Certified Coding Specialist Review (CCS)

XHIM-560 3519	Certified Coding Specialist Review	March 6-May 20	24/7 access	online	\$489	OL
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Coding for Health Care Professionals (CHCP)

XCPT-512 3509	CHCP 1 – Online Learning Introduction	Jan. 17-24	24/7 access	online	\$69	OL
XAHS-507 3512	CHCP 2 – Medical Terminology	Jan. 30-March 18	24/7 access	online	\$285	OL
XHIM-513 3514	CHCP 3 – Health Care Data Content	Jan. 30-March 18	24/7 access	online	\$285	OL
XHIM-564 3515	CHCP 4 – ICD-10 Coding	March 20-May 20	24/7 access	online	\$285	OL
XHIM-518 1730	CHCP 5 – CPT-4 Coding Basic	Jan. 16-March 4	24/7 access	online	\$285	OL
XHIM-518 3517	CHCP 5 – CPT-4 Coding Basic	May 22-July 8	24/7 access	online	\$285	OL
XHIM-519 3243	CHCP 6 – CPT-4 Coding Advanced	March 6-April 22	24/7 access	online	\$285	OL
XHIM-520 3518	CHCP 7 – Practicum	April 24-May 13	24/7 access	online	\$285	OL

Coding Specialist (CS) (Term 1)

XCPT-501 3350	CS Term 1.1 – Online Learning Introduction	Jan. 9-20	24/7 access	online	\$69	OL
XCPT-501 3408	CS Term 1.1 – Online Learning Introduction	Jan. 16-27	24/7 access	online	\$69	OL
XAHS-522 3411	CS Term 1.2 – Medical Terminology	Jan. 30-March 18	24/7 access	online	\$285	OL
XAHS-589 3414	CS Term 1.3 – Anatomy and Physiology	Jan. 30-March 18	24/7 access	online	\$285	OL
XAHS-523 3416	CS Term 1.4 – Pharmacology	March 20-May 6	24/7 access	online	\$285	OL
XAHS-524 3418	CS Term 1.5 – Human Diseases	March 20-May 6	24/7 access	online	\$285	OL

Coding Specialist (CS) (Term 2)

XHIM-505 3420	CS Term 2.1 – Health Care Data Content	May 8-June 24	24/7 access	online	\$285	OL
XHIM-508 3422	CS Term 2.2 – Understanding Health Insurance	May 8-June 24	24/7 access	online	\$285	OL
XHIM-562 1663	CS Term 2.3 – ICD-10 Coding	Feb. 13-April 15	24/7 access	online	\$285	OL
XHIM-562 3424	CS Term 2.3 – ICD-10 Coding	June 26-Aug. 26	24/7 access	online	\$285	OL

Coding Specialist (CS) (Term 3)

XHIM-509 3493	CS Term 3.1 – CPT Coding Part 1	April 17-June 3	24/7 access	online	\$285	OL
XHIM-511 3497	CS Term 3.2 – Electronic Health Records	April 17-June 3	24/7 access	online	\$285	OL
XHIM-510 3284	CS Term 3.3 – CPT Coding Part 2	Jan. 30-March 18	24/7 access	online	\$285	OL
XHIM-512 3505	CS Term 3.4 – Coding Externship – Online	March 20-May 13	24/7 access	online	\$339	OL
XHIM-512 3501	CS Term 3.4 – Coding Externship – Online and Onsite	March 20-May 13	24/7 access	online	\$339	OL

Medical Office Specialist (MOS)

XMED-506 3286	Medical Office Specialist (MOS) (Orientation)	Jan. 11	W	9-10 a.m.	\$2,639	MC
	Medical Office Specialist (MOS) (Classroom)	Jan. 24-June 22	TuTh	9 a.m.-2 p.m.		MC
	Medical Office Specialist (MOS) (Clinical)	June 26-July 21	MTuWThF	8 a.m.-5 p.m.		OS

Pharmacy Technician (PhT)

XPHM-510 3234	Pharmacy Technician (PhT) Program (Classroom)	Jan. 9-April 27	MTuTh	6-10 p.m.	\$4,995	MC
	Pharmacy Technician (PhT) Program (Online)	May 1-June 22	24/7 access	online		OL
	Pharmacy Technician (PhT) Program (Externship)	June 26-Aug. 17	MTuWThF	TBA		OS

Sterile Processing Technician (SPT)

XSUR-501 2929	Sterile Processing Technician (SPT) (Classroom)	Feb. 1-April 19	MW	6-10 p.m.	\$1,499	MP
	Sterile Processing Technician (SPT) (Clinical)	April 24-May 5	MTuWThF	varies		OS

Patient Care Careers

Certified Nurse Aide (CNA) ■

Certified nurse aides (CNAs) perform tasks under the supervision of nursing and medical staff. CNAs monitor and record vital signs and perform personal care skills including bathing, dressing and toileting; assisting with meals; transfers and ambulation; linen changes and room organization; and preventing safety issues by following facility policies and procedures. *Certification: Students who successfully complete the CNA training are eligible to sit for the S.C. Nurse Aide Certification Exam administered by the NACES Plus Foundation, Inc. Upon successfully passing the NNAAP testing, students are eligible to receive a TTC CNA lapel pin.*

Dialysis Technician

Dialysis technicians, also called hemodialysis technicians, work to cleanse the kidneys and blood of impurities for those experiencing acute or chronic renal failure. Dialysis can allow individuals to live productive and useful lives, even though their kidneys no longer function adequately. *Certification: Graduates of this program may be eligible to take the Certified Clinical Hemodialysis Technician (CCHT) Exam offered by the Nephrology Nursing Certification Commission (NNCC).*

Emergency Medical Technician (EMT) ■

Emergency medical technicians provide emergency care to the critically injured at an emergency scene and/or enroute to a medical facility. EMTs determine the nature and extent of the patient's condition while trying to ascertain whether the patient has preexisting medical problems. They give appropriate emergency care and, when necessary, transport the patient. *Certification: TTC's EMT courses are regulated by the S.C. Emergency Medical Services Department of the Division of Health and Environmental Control. Graduates of the courses are eligible to take the National Registry Examination.*

Massage Therapist (LMT)

TTC's 500-hour massage therapy certificate program encompasses the requirements necessary to obtain licensure as a **licensed massage therapist** (LMT) in the state of South Carolina. Upon completion of this program, candidates are eligible to take the national certification examination, MBLEx (Federation of State Massage Therapy Boards) and apply for state licensure once receiving a passing score. Learn a range of massage techniques, including basic spa and neuromuscular clinical massage. The curriculum covers the fundamentals of human anatomy and physiology, massage law and ethics, kinesiology, and practical application of spa and neuromuscular technique. You also practice acquired techniques in a hands-on clinical setting. *Prerequisites for program admission: proof of high school diploma or GED and 18 years of age or older. Books not included.*

Medical Assistant (MA)

Medical assistants perform routine administrative and clinical tasks to keep the offices of physicians, chiropractors and other health practitioners running smoothly. Administrative duties may include greeting patients; updating and filing patients' medical records; filling out insurance forms; arranging for hospital admission and laboratory services; handling billing and bookkeeping; and telephoning prescriptions to a pharmacy. Clinical duties may include taking medical histories; recording vital signs; taking electrocardiograms; collecting and preparing laboratory specimens or performing basic laboratory tests on the premises; and more. *Certification: Students completing the Medical Assistant program are eligible to sit for the Registered Medical Assistant Exam given by the American Medical Technologists Association.*

The **Medical Assistant Bridge Program** prepares experienced medical administrative specialists or those who have completed a Medical Office Specialist Training Program to gain the clinical and lab skills necessary to become a registered medical assistant and successfully achieve the national certification of RMA from American Medical Technologists Association. *Note: Student must present current SC SLED background report to enroll; visit www.sled.sc.gov.*

Patient Care Technician (PCT)

Patient care technicians (PCTs) work under the supervision of a doctor or nurse and service patient needs. Areas covered in the TTC training program include, but are not limited to, EKG equipment and use; CPR training with certification; basic phlebotomy (no live sticks); sterile technique; specimen collection; measuring output of body fluids including nasogastric, chest tube and surgical site drains; glucometer use; Foley catheters; tracheostomy and supplemental oxygen care appropriate to scope of practice. *Certification: Students who successfully complete the program will be awarded a Patient Care Technician Certificate of Completion and BLS Card. Prerequisite: Successful completion of the Certified Nurse Aide Training Program.*



Patient Care Careers

Phlebotomy

Phlebotomists are specialized clinical support workers who collect blood from patients for laboratory testing. Phlebotomists work in hospitals, commercial laboratories, private physician offices, public health departments, clinics and blood banks. *Certification: Students must complete 72 hours of classroom training in addition to 120 hours of clinical training at a clinical site to be determined by the Program Manager and Externship Coordinator. Once the student has*

completed both portions successfully, he/she will be eligible to sit for a national certification exam. The course helps prepare you to take the ASCP Certification Exam. Completion of the class does not qualify the student to become a practicing phlebotomist.

For information about Reiki classes, see pg. 12.

Course Dates

Certified Nurse Aide (CNA)

XNUR-501 3351	Certified Nurse Aide Training Program (CNA) (Classroom)	Jan. 9-Feb. 2	MTuWTh	8 a.m.-1 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	Feb. 6-16	MTuWThF	6:45 a.m.-1 p.m.		OS
XNUR-501 3352	Certified Nurse Aide Training Program (CNA) (Classroom)	Jan. 9-Feb. 13	MTuWTh	5-9 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	Feb. 14-March 2	MTuWTh	4-9 p.m.		OS
XNUR-501 3353	Certified Nurse Aide Training Program (CNA) (Classroom)	Feb. 6-March 1	MWF	8 a.m.-4 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	March 2-9	MTuWThF	6:45 a.m.-3 p.m.		OS
XNUR-501 3354	Certified Nurse Aide Training Program (CNA) (Classroom)	Feb. 14-March 16	TuTh	8 a.m.-4 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	March 20-28	MTuWTh	6:45 a.m.-3 p.m.		OS
XNUR-501 3358	Certified Nurse Aide Training Program (CNA) (Classroom)	Feb. 21-March 27	MTuWTh	5-9 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	March 28-April 12	MTuWTh	4-9 p.m.		OS
XNUR-501 3363	Certified Nurse Aide Training Program (CNA) (Classroom)	March 20-April 13	MTuWTh	8 a.m.-1 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	April 17-28	MTuWThF	6:45 a.m.-1 p.m.		OS
XNUR-501 3366	Certified Nurse Aide Training Program (CNA) (Classroom)	April 3-May 4	MTuWTh	5-9 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	May 8-23	MTuWTh	4-9 p.m.		OS
XNUR-501 3371	Certified Nurse Aide Training Program (CNA) (Classroom)	April 17-May 8	MWF	8 a.m.-4 p.m.	\$899	MC
	Certified Nurse Aide Training Program (CNA) (Clinical)	May 9-17	MTuWTh	6:45 a.m.-3 p.m.		OS

Dialysis Technician

XAHS-502 3282	Dialysis Technician (Classroom)	Jan. 24-March 23	TuTh	5-9 p.m.	\$2,285	MC
	Dialysis Technician (Clinical)	March 27-July 28	MTuWThF	6 a.m.-3 p.m.		OS

Emergency Medical Technician (EMT)

XEMS-501 3334	Emergency Medical Technician Basic (EMT)	Jan. 13-May 26	F	8 a.m.-5 p.m.	\$1,150	MC
XEMS-508 3336	EMT Basic Internet-Based with Lab	Feb. 6-July 31	M	6-10 p.m.	\$1,150	MC
XEMS-502 3338	EMT Refresher: Internet-Based	Jan. 5-Feb. 2	Th	9 a.m.-5:30 p.m.	\$455	MC

Massage Therapist (LMT)

XMTH-501 3231	Massage Therapy Certificate	Jan. 9-May 12	MTuWThF	9 a.m.-3 p.m.	\$3,999	MC
XMTH-501 3232	Massage Therapy Certificate	Jan. 9-July 13	MTuTh	5:30-10:30 p.m.	\$3,999	MC
	Massage Therapy Certificate	Jan. 14-July 8	Sa	9 a.m.-3 p.m.		MC

Medical Assistant (MA)

XMED-501 1496	Medical Assistant (MA) Training Program (Classroom)	Jan. 30-June 22	MTuWTh	9 a.m.-2 p.m.	\$3,695	MC
	Medical Assistant (MA) Training Program (Clinical)	June 26-July 21	MTuWThF	8 a.m.-5 p.m.		OS
XMED-501-3277	Medical Assistant (MA) Training Program (Classroom)	Feb. 27-July 20	MTuWTh	5-10 p.m.	\$3,695	MC
	Medical Assistant (MA) Training Program (Clinical)	July 24-Aug. 18	MTuWThF	8 a.m.-5 p.m.		OS

Medical Assistant Bridge Program

XMED-503 3255	Medical Assistant (MA) Bridge Program (Orientation)	Jan. 9	M	5:30-6:30 p.m.	\$1,499	MC
	Medical Assistant (MA) Bridge Program (Classroom)	Jan. 16-March 8	MW	5:30-9:30 p.m.		MC
	Medical Assistant (MA) Bridge Program (Classroom)	Jan. 21-March 11	Sa	10 a.m.-2:30 p.m.		MC
	Medical Assistant (MA) Bridge Program (Clinical)	March 13-April 14	MTuWThF	8 a.m.-5 p.m.		OS

Patient Care Technician (PCT)

XNUR-503 3375	Patient Care Technician	Jan. 23-March 9	MTuWTh	8 a.m.-noon	\$899	MC
XNUR-503 3382	Patient Care Technician	March 20-May 4	MTuWTh	8 a.m.-noon	\$899	MC
XNUR-503 3384	Patient Care Technician	May 15-July 3	MTuWTh	8 a.m.-noon	\$899	MC

Phlebotomy

XAHS-530 3409	Phlebotomy Training Program (Classroom)	Jan. 13-March 31	F	9 a.m.-3 p.m.	\$1,499	MC
	Phlebotomy Training Program (Clinical)	April 4-June 8	TBA	8 a.m.-2 p.m.		OS
XAHS-530 3428	Phlebotomy Training Program (Classroom)	Feb. 4-April 22	Sa	8 a.m.-2 p.m.	\$1,499	MC
	Phlebotomy Training Program (Clinical)	April 25-June 30	TBA	8 a.m.-2 p.m.		OS
XAHS-530 3430	Phlebotomy Training Program (Classroom)	April 4-June 1	TuTh	5:30-9:30 p.m.	\$1,499	MC
	Phlebotomy Training Program (Clinical)	June 6-Aug. 11	TBA	8 a.m.-2 p.m.		OS



Asbestos

Asbestos courses offered through TTC meet all requirements for SCDHEC licensing and EPA AHERA/ASHARA accreditation. Initial courses may be required for workers involved with repair and maintenance activities that may disturb asbestos containing materials or building materials that are presumed to contain asbestos during their normal work activities. Refresher classes are also available for workers to keep their licensing up-to-date.

Electrical Basics for Homeowners

An electrical basics guide for beginners and do-it-yourself homeowners covers electrical safety, tools, devices and supplies. It covers topics in relationship to new construction, additions, renovations and remodels. To learn how to do any electrical project, you first need to know the basics.

Lead Renovation, Repair and Painting (RRP)

TTC offers initial and refresher courses to help workers gain and keep their certification. Environmental Protection Agency rules apply to contractors who renovate or repair housing, childcare facilities or schools built before 1978. The requirements apply to anyone who could potentially expose children to lead dust during their work and include builders, painters, plumbers and electricians.

Course Dates

XEVT-564 3441	Asbestos Cement Pipe Worker 8-hour	Jan. 23	M	8 a.m.-4:30 p.m.	\$199	MP
XEVT-564 3444	Asbestos Cement Pipe Worker 8-hour	April 24	M	8 a.m.-4:30 p.m.	\$199	MP
XEVT-501 3446	Asbestos Inspector Initial	March 6-8	MTuW	8 a.m.-4:30 p.m.	\$599	MP
XEVT-506 1719	Asbestos Inspector Refresher	Jan. 12	Th	8 a.m.-noon	\$149	MP
XEVT-506 3449	Asbestos Inspector Refresher	March 23	Th	8 a.m.-noon	\$149	MP
XEVT-505 3452	Asbestos Management Planner Initial	March 9-10	ThF	8 a.m.-4:30 p.m.	\$399	MP
XEVT-510 1766	Asbestos Management Planner/Inspector Refresher	Jan. 12	Th	8 a.m.-5 p.m.	\$249	MP
XEVT-510 3474	Asbestos Management Planner/Inspector Refresher	March 23	Th	8 a.m.-5 p.m.	\$249	MP
XEVT-503 3477	Asbestos O and M Worker Initial	Jan. 25-26	WTh	8 a.m.-4:30 p.m.	\$299	MP
XEVT-503 3481	Asbestos O and M Worker Initial	April 12-13	WTh	8 a.m.-4:30 p.m.	\$299	MP
XEVT-508 1711	Asbestos O and M Worker Refresher	Jan. 10	Tu	8 a.m.-4:30 p.m.	\$199	MP
XEVT-508 3486	Asbestos O and M Worker Refresher	March 21	Tu	8 a.m.-4:30 p.m.	\$199	MP
XEVT-504 3489	Asbestos Supervisor Initial	Feb. 13-17	MTuWThF	8 a.m.-4:30 p.m.	\$799	MP
XEVT-509 1715	Asbestos Supervisor Refresher	Jan. 11	W	8 a.m.-4:30 p.m.	\$219	MP
XEVT-509 3508	Asbestos Supervisor Refresher	March 22	W	8 a.m.-4:30 p.m.	\$219	MP
XEVT-502 3549	Asbestos Worker Initial	Jan. 31-Feb. 3	TuWThF	8 a.m.-4:30 p.m.	\$499	MP
XEVT-507 3551	Asbestos Worker Refresher	Jan. 10	Tu	8 a.m.-4:30 p.m.	\$199	MP
XEVT-507 3552	Asbestos Worker Refresher	March 21	Tu	8 a.m.-4:30 p.m.	\$199	MP
XBCT-501 3655	Electrical Basics for Homeowners	Jan. 24-Feb. 7	Tu	5:30-9:30 p.m.	\$229	MC
XEVT-520 1678	Lead Renovation, Repair, Painting (RRP) Initial	Jan. 10	Tu	8 a.m.-5 p.m.	\$299	MC
XEVT-521 1691	Lead Renovation, Repair, Painting (RRP) Refresher	Jan. 9	M	8 a.m.-noon	\$159	MC
XEVT-521 1692	Lead Renovation, Repair, Painting (RRP) Refresher	Jan. 9	M	1-5 p.m.	\$159	MC

3-D Printing Introduction

This course covers topics designed to train individuals in the field of 3-D digital design and additive manufacturing technologies.

Advanced Manufacturing Technologies (AMT)

This is the program you need to pursue a career in the booming manufacturing industry of the greater Charleston area. Learn about the newest technologies used in manufacturing plants and how to operate, maintain and troubleshoot machining and robotic equipment. Includes online and hands-on lab work.

Aeronautical Manufacturing (AMF)

In the core skills program, learn about different aircraft types; see demonstrations of sealing principles; understand the use of paperwork, procedures and processes; and grasp the use of engineering process requirements in aerospace manufacturing. Then move on to train in an AMF specialty, as a composites or an electrical assembly technician.

Commercial Refrigeration

Study maintenance and repair of commercial refrigeration systems including troubleshooting and repair of walk-in and reach-in freezers and ice machines.

CNC Operator

This is the certificate program you need to pursue a CNC operator position in the booming manufacturing industry of the greater Charleston area. Over the course of four modules, you learn about manual machining, metal cutting, abrasives, CNC milling and turning, and Fanuc, Hass, and Fagor controls. Includes online and hands-on lab work. **Materials not included (approximately \$229).**

Electrical Systems

This course is an online blend of 15 ToolingU Electrical Systems lessons with 40 hours of lab training. The course introduces basic principles of electrical systems including safety practices, types of circuits, magnetism, AC/DC power sources, electrical instruments and print reading, as well as conductor and battery selection.

Forklift Training

Learn the correct care and use of forklift trucks including the OSHA Powered Industrial Truck Standard, 29CFR1910.178, which covers forklift design limitations, uses in material-handling, pre-operation check, operator skills and accident prevention. Upon successful completion of the course, you receive a three-year certification in forklift driving/operation skills. **Materials included.**

HVAC Maintenance and Repair

Course covers scheduled preventive maintenance on residential air conditioning and electric heating equipment which includes cleaning, servicing and operational checkout. Advanced classes on conducting repairs are also available.

Books not included.

Milling Machine – Basic

This course is designed to teach you the basic techniques involved with using a milling machine.

Motor Controls

This course is an online blend of 20 ToolingU Motor Control lessons with 40 hours of lab training. The course introduces basic principles of motor control including symbols and diagrams for motors, AC/DC motor applications, control devices, distribution systems, electronic and photonic semiconductor devices, as well as deceleration and acceleration methods.

Programmable Logic Controls Introduction

This course is an online blend of 18 ToolingU Programmable Logic Control lessons with 40 hours of lab training. The course introduces basic principles of programmable logic controls including the basics of ladder logic, numbering systems and codes, inputs and outputs, programming and installation practices.

Robotics

This course is an online blend of 16 ToolingU Robotics lessons with 24 hours of lab training. The course introduces basic principles of robotics including robot safety, applications, axes, sensors, troubleshooting and maintenance.

Welding

Learn basic principles of welding – Gas Metal Arc MIG, Gas Tungsten Arc TIG or Shielded Arc STICK, all in the flat and horizontal positions. Participants must provide their own welding safety equipment and tools.



Production, Equipment and Machinery Training

Course Dates

XIMT-501 3656	3-D Printing – Introduction	Feb. 2-9	Th	5:30-9:30 p.m.	\$199	MC
XIMT-522 3151	Advanced Manufacturing Technologies (AMT) Certificate – Part 2	Feb. 13-May 24	MW	5:30-9:30 p.m.	\$1,999	MC
XAMF-502 1633	AMF Core Skills	flexible	24/7 access	online	\$2,400	OL
XAMF-503 1637	AMF Specialties – Composites Technician	March 13-April 6	MTuWTh	5-10 p.m.	\$3,100	MC
XAMF-503 1638	AMF Specialties – Composites Technician	June 26-July 24	MTuWTh	8 a.m.-1 p.m.	\$3,100	MC
XAMF-504 1641	AMF Specialties – Electrical Assembly Technician	Jan. 9-March 2	MTuWTh	8 a.m.-1 p.m.	\$3,100	MC
XAMF-504 1642	AMF Specialties – Electrical Assembly Technician	April 24-June 15	MTuWTh	5-10 p.m.	\$3,100	MC
XMTT-501 3577	CNC Module 1 – Manual Machining and Metal Cutting	April 4-May 4	TuTh	6-9 p.m.	\$399	MC
XMTT-502 3579	CNC Module 2 – Abrasives and CNC Introduction	May 9-June 8	TuTh	6-9 p.m.	\$399	MC
XMTT-503 2950	CNC Module 3 – CNC Operations	Jan. 2-25	MW	8 a.m.-noon	\$399	MC
XMTT-503 1817	CNC Module 3 – CNC Operations	Jan. 10-Feb. 9	TuTh	6-9 p.m.	\$399	MC
XMTT-503 3581	CNC Module 3 – CNC Operations	June 13-July 18	TuTh	6-9 p.m.	\$399	MC
XMTT-504 2951	CNC Module 4 – CNC Controls	Jan. 30-Feb. 27	MW	8 a.m.-noon	\$429	MC
XMTT-504 1818	CNC Module 4 – CNC Controls	Feb. 14-March 23	TuTh	6-9 p.m.	\$429	MC
XACR-507 3648	Commercial Refrigeration	April 15-June 17	Sa	8 a.m.-noon	\$599	MC
XIMT-508 1805	Electrical Systems	Jan. 9-Feb. 8	MW	5:30-9:30 p.m.	\$829	MC
XLOG-501 2948	Forklift Training: Powered Industrial Truck	Jan. 10	Tu	8 a.m.-4:30 p.m.	\$299	MP
XLOG-501 3628	Forklift Training: Powered Industrial Truck	Feb. 7	Tu	8 a.m.-4:30 p.m.	\$299	MP
XLOG-501 3627	Forklift Training: Powered Industrial Truck	March 23	Th	8 a.m.-4:30 p.m.	\$299	MP
XLOG-501 3629	Forklift Training: Powered Industrial Truck	May 9	Tu	8 a.m.-4:30 p.m.	\$299	MP
XACR-502 3647	HVAC Maintenance Advanced	March 7-April 6	TuTh	8 a.m.-noon	\$599	MC
XACR-502 3646	HVAC Maintenance Advanced	April 15-June 17	Sa	8 a.m.-noon	\$599	MC
XACR-505 3651	HVAC Refrigerant EPA Certification Exam Preparation and Exam	Jan. 10-17	TuTh	6-9 p.m.	\$299	MC
XACR-505 3652	HVAC Refrigerant EPA Certification Exam Preparation and Exam	March 14-21	TuTh	6-9 p.m.	\$299	MC
XACR-505 3653	HVAC Refrigerant EPA Certification Exam Preparation and Exam	May 9-16	TuTh	6-9 p.m.	\$299	MC
XACR-509 3642	HVAC Refrigeration and Maintenance Basic	Jan. 21-March 25	Sa	8 a.m.-noon	\$499	MC
XACR-509 3643	HVAC Refrigeration and Maintenance Basic	Jan. 24-Feb. 23	TuTh	8 a.m.-noon	\$499	MC
XACR-509 3644	HVAC Refrigeration and Maintenance Basic	April 15-June 17	Sa	8 a.m.-noon	\$499	MC
XACR-509 3645	HVAC Refrigeration and Maintenance Basic	May 30-June 29	TuTh	8 a.m.-noon	\$499	MC
XACR-503 3649	HVAC Troubleshooting and Repair Advanced	Jan. 21-March 25	Sa	8 a.m.-noon	\$599	MC
XACR-503 3650	HVAC Troubleshooting and Repair Advanced	April 18-May 18	TuTh	8 a.m.-noon	\$599	MC
XIMT-503 3657	Milling Machine – Basic	Jan. 14	Sa	8:30 a.m.-3 p.m.	\$159	MC
XIMT-509 1806	Motor Controls	Feb. 13-March 15	MW	5:30-9:30 p.m.	\$829	MC
XIMT-510 1807	Programmable Logic Controls Introduction	March 20-April 19	MW	5:30-9:30 p.m.	\$829	MC
XIMT-511 1808	Robotics	April 24-May 10	MW	5:30-9:30 p.m.	\$699	MC
XWLD-505 1648	Welding Basic – STICK, MIG or TIG	Jan. 14-Feb. 4	Sa	8 a.m.-4:30 p.m.	\$599	BC
XWLD-505 3654	Welding Basic – STICK, MIG or TIG	March 4-25	Sa	8 a.m.-4:30 p.m.	\$599	BC

Quality, Safety and Supply Chain

Auditor Skills

Discover the full spectrum of auditor responsibilities, from process auditing to audit program management. Identify the fundamental tools necessary to conduct audits using the process approach while providing vital strategic information to top management. Case studies and scenarios enrich the learning experience.

Certified Logistics Associate (CLA)

This course covers the global supply chain logistics life cycle, logistics environment, material handling equipment, safety principles, safe material handling and equipment operation, workplace communications, quality control principles, teamwork, and workplace behavior to solve problems and using computers. *This course is a prerequisite for CLT. Materials included.*

Certified Logistics Technician (CLT)

This is an advanced class for obtaining the Certified Logistics Technician Certification. Topics include product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of HAZMAT materials, evaluation of transportation modes, dispatch and tracking, and metric conversion. *Prerequisite: successful completion of CLA is required. Materials included.*

HAZWOPER

24-hour and 40-hour initial training courses are available as well as the 8-hour refresher. HAZWOPER training is required for employees visiting an uncontrolled hazardous waste operation mandated by the government. *Note: new online courses with flexible start/end dates are available; courses begin upon registration. Materials included.*

OSHA General Industry Safety

10-hour training courses for entry-level workers and 30-hour training courses for safety directors, foremen and field supervisors are available. **Materials included.**



Quality Systems

This course is a blend of 29 ToolingU Quality Systems online lessons with 16 hours of lab training. Basic principles of quality systems are introduced including an overview of ISO 9000, 5S, Six Sigma, TS 16949, supply chain management, lean manufacturing, as well as how to conduct an internal audit and do troubleshooting.

Risk-Based Thinking

Review the new and improved terminology previously referred to as preventive action in the ISO 9001:2008 and earlier standards. Based on ISO 9001:2015, risk-based thinking is a paradigm shift that makes up one of the most dramatic changes to the Quality Management System series of standards.

Transitioning to ISO 9001:2015 and 14001:2015

This course reviews the changes in the ISO 9001 and ISO 14001 for internal auditors. The changes reflect the newest revisions to ISO auditing and how the changes can be implemented in your ISO certified business!

Course Dates

XQAT-504 3575	Auditor Skills	Jan. 17	Tu	8 a.m.-5 p.m.	\$495	MC
XLOG-502 3555	Certified Logistics Associate (CLA)	Jan. 18-Feb. 8	W	6-9 p.m.	\$799	MP
XLOG-503 3557	Certified Logistics Technician (CLT)	Feb. 15-March 22	W	6-9 p.m.	\$899	MP
XEVT-536 3854	HAZWOPER 40-hour	flexible	flexible	flexible	\$249	OL
XEVT-532 3631	HAZWOPER 40-hour	April 24-27	MTuWTh	8 a.m.-4:30 p.m.	\$799	MC
XEVT-538 3855	HAZWOPER Refresher 8-hour	flexible	flexible	flexible	\$59	OL
XEVT-533 3635	HAZWOPER Refresher 8-hour	March 30	Th	8 a.m.-4:30 p.m.	\$259	MC
XEVT-534 3637	OSHA General Industry Safety 10-hour	March 7-8	TuW	8 a.m.-2 p.m.	\$279	MC
XEVT-535 3638	OSHA General Industry Safety 30-hour	Feb. 6-9	MTuWTh	8 a.m.-4:30 p.m.	\$679	MC
XIMT-512 1813	Quality Systems	May 15-24	MW	5:30-9:30 p.m.	\$599	MC
XQAT-503 3640	Risk-Based Thinking	Jan. 19	Th	8 a.m.-5 p.m.	\$495	MC
XQAT-502 3641	Transitioning to ISO 9001:2015 and 14001:2015	Jan. 24-26	TuTh	8:30 a.m.-5 p.m.	\$999	MC

Culinary Arts

DEMONSTRATION CLASSES

Enjoy watching trained chefs demonstrate their culinary expertise, while they also teach you how to prepare and cook a variety of dishes. Enjoy tasting their flavorful creations in class. Each student receives a recipe booklet to take home.

Carnevale ● ▲

In Italy, the days prior to Ash Wednesday and Lent are a raucous celebration of meat and frivolity in anticipation of meager Lenten meals and personal sacrifice. Celebrate with Chef Celia as she prepares pane con i ciccioli (bread with pork cracklings), polenta with broccoli rabe, sausage and cheese, ragù di carnevale and cannoli.

Duck for Dinner ● ▲

Using all of the duck, Chef Celia Cerasoli shows you how to prepare an impressive dinner for your very special guests or to treat yourself and that special someone! Enjoy tasting duck pâté crostini, duck ravioli and grilled duck breast with mostarda di Cremona and garden greens.

Polenta – An Italian's Take on Grits ● ▲

In the South, it's all about grits. For a northern Italian, it's all about polenta! Learn how to make this creamy golden magic and how to turn it into polenta squares with gorgonzola fondue, polenta cups with broccoli rabe, polenta with traditional ragù, creamy polenta with porcini mushrooms and polenta dolci.

Seafood Italian-Style ● ▲

Because Italy is a peninsula surrounded by water, the Italians have always taken advantage of the fruits of the sea, especially in Sicily, where Chef Celia Cerasoli's family is from. Join her as she demonstrates and you enjoy tasting sea bass alla nonna, zuppa di vongole (clam soup), insalata di mare, cùscusu (Sicilian fish stew) and baccalà fritte.

Sicilian Easter Dinner ● ▲

Join Chef Celia as she celebrates Easter, Sicilian-style. In different parts of Italy, the menu may vary, but spring lamb is always the main event. Learn about sciuscièddu (part soup, part soufflé, and absolutely delicious), roast lamb with saffron risotto and spring vegetables and pastiera, a pie-like cheesecake.

The Ins and Outs of Pasta – To Stuff or Not to Stuff ● ▲

Explore Chef Celia's technique of stuffing ravioli and tortelloni by hand, as well as using indigenous pasta equipment such as a chitarra from Abruzzi. Enjoy the fruits of Celia's labor as she makes ricotta stuffed agnolotti with Parmigiano-Reggiano and butter, tortelloni di zucca with brown sage butter and spaghetti alla chitarra with chopped meat sauce.

DEMONSTRATION CLASSES WITH MINIMAL HANDS-ON PARTICIPATION

Enjoy observing trained chefs demonstrate how to prepare and cook a variety of dishes, while learning fundamental kitchen skills. Students may participate in the preparation and/or cooking of a variety of elements within these dishes. Each student receives a recipe booklet to take home.

French Sauces ● ▲

Learn the basics of a roux-based sauce, a sauce thickened with eggs, and a luscious cheese sauce. Plus, Chef Dani's husband shares his family recipe for mustard and red wine vinaigrette. Enjoy eggs benedict with hollandaise sauce, broccoli with mornay sauce, hamburger steak with Roquefort sauce and mixed greens with dijon mustard vinaigrette.

My Favorite Chinese Recipes ● ▲

Learn recipes Chef Dani has used for over 30 years in her career as a caterer and restaurant chef including how to make a master sauce of hot chili oil with black beans; deep fried egg rolls with sweet and sour sauce; Chinese chicken salad with crispy rice noodles; and spicy noodle salad with bean sprouts, carrots and peanuts.

Perfect Pasta ● ▲

Every type of pasta has its perfect accompanying sauce. In this class you learn how to make fresh pasta and find its matching sauce. Learn recipes for pasta alla Norma; fried eggplant, rich tomato sauce, and savory sheep's milk cheese with house-made spaghetti; orecchiette with lamb ragù; and spinach linguine with walnut and gorgonzola sauce.

Savory Secrets of Sicily ● ▲

Sicily is the largest island in the Mediterranean and its cuisine is the result of Greek, Arab, Italian and French influences. Let Chef Dani guide you through a variety of dishes from the area including caponata, sweet and sour eggplant appetizer; arancini, fried croquettes of meat and rice; cauliflower salad with olives and lemon; and pasta alla trapanese.

Valentine's Dinner from Paris with Love ● ▲



Surprisingly easy to make, this elegant dinner only needs a bottle of chilled champagne to make it a memorable evening with such savory recipes as smoked duck salad with raspberries and

walnuts, goat cheese tart and seared scallops (or shrimp) with chestnuts and crispy sage. Then, enjoy chocolate mousse from Chef Dani's French mother-in-law's recipe.

Culinary Arts

HANDS-ON COOKING/BAKING CLASSES

Learn and participate in hands-on preparation and cooking of various dishes under the guidance of a trained chef. Each student receives a recipe booklet to take home.

Caribbean Classics ● ▲

Learn a variety of Caribbean dishes, from puerco asado (roast pork) seasoned with mince garlic, onion, lime juice and oregano to the classic moro de habichuelas negras (rice with black red beans) with a traditional Russian salad dish, ensalada rusa that became popular in many other Caribbean islands. Then end the meal with cortadito de leche.

Chocolate for Lovers ● ▲

Join Chocolatier and Chef David Vagasky to learn the art of making specialty chocolates. Chef Vagasky teaches you and your special someone how to handle chocolate, use molds to create confections and, most importantly, you get to create several delicious chocolate delights!

Cooking with Craft Beer ● ▲

Charleston is known for its rich history, beautiful beaches, friendly people and now, for its craft beer! Learn to take craft beer from the store shelf to the kitchen stove. Cook and enjoy dishes like beer and cheddar soup, IPA-glazed chicken, stout-braised collard greens with bacon and cacio e pepe (pasta) with an IPA. Also learn about beer food pairings.

Creative Custom Cheesemaking ● ▲

Love to eat cheese? Wish you could make it at home? This class shows you how to make ricotta, mozzarella and feta cheeses. Then you learn how to stuff ravioli with ricotta, and prepare a mozzarella and prosciutto roulade appetizer and a watermelon salad with feta.

Knife Skills ● ▲

Learn to chop, slice and dice like a chef. Techniques such as bâtonnet, chiffonade, mince and others are taught. Also learn what types of knives are used for specific jobs.

Latin Favorites ● ▲

Enjoy traditional Latin dishes served during Christmas and year around. Let your taste buds enjoy pechuga de pollo mechada (chicken breast stuffed with ham, onion, wine and capers) with arroz con gandules con coco (rice and pigeon peas with coconut) and a side of tostones (fried plantains). End the meal with a traditional favorite, flan.

The Art of Artisan Breads Parts I, II and III ● ▲

Enjoy the aroma of freshly baked bread and the taste sensation of a warm slice topped with tomatoes, basil and a drizzle of good olive oil. Learn to bake with Chef David Vagasky of the Culinary Institute of Charleston. In Part I, make French bâtards, épis de blé, focaccia, ciabatta with stiff biga and six-strand braid challah. In Part II, learn the tricks and techniques of artisan breadmaking, moving to deeper flavors through fermentation and cultures: fermented French bread, light and marble rye breads, sourdough and seeded sourdough. In Part III, learn to make fresh, chewy bagels and bialys and classic French baguettes, too.

Course Dates

XCUL-515 3348	Caribbean Classics	Feb. 28	Tu	6:30-10 p.m.	\$75	MC
XCUL-516 3367	Carnevale	Feb. 23	Th	6:30-9 p.m.	\$59	MC
XBKP-545 3365	Chocolate for Lovers	Feb. 14	Tu	6-9 p.m.	\$75	PC
XCUL-517 3368	Cooking with Craft Beer	March 28	Tu	6:30-9 p.m.	\$69	MC
XCUL-533 3383	Creative Custom Cheesemaking	Feb. 7	Tu	6:30-9 p.m.	\$69	MC
XCUL-518 3369	Duck for Dinner	March 5	Su	2-4:30 p.m.	\$59	MC
XCUL-519 3370	French Sauces	April 13	Th	6:30-9 p.m.	\$69	MC
XCUL-520 3372	Knife Skills	March 7	Tu	6:30-9 p.m.	\$69	MC
XCUL-521 3373	Latin Favorites	March 15	W	6:30-10 p.m.	\$75	MC
XCUL-522 3374	My Favorite Chinese Recipes	April 19	W	6:30-9 p.m.	\$69	MC
XCUL-523 3376	Perfect Pasta	April 5	W	6:30-9 p.m.	\$69	MC
XCUL-524 3377	Polenta – An Italian's Take on Grits	March 23	Th	6:30-9 p.m.	\$59	MC
XCUL-527 3378	Savory Secrets of Sicily	Feb. 22	W	6:30-9 p.m.	\$69	MC
XCUL-529 3379	Seafood Italian-Style	April 23	Su	2-4:30 p.m.	\$59	MC
XCUL-530 3380	Sicilian Easter Dinner	April 6	Th	6:30-9 p.m.	\$59	MC
XBKP-501 3361	The Art of Artisan Breads I	Feb. 18	Sa	9 a.m.-3 p.m.	\$149	PC
XBKP-502 3362	The Art of Artisan Breads II	March 18	Sa	9 a.m.-3 p.m.	\$149	PC
XBKP-503 3364	The Art of Artisan Breads III	April 22	Sa	9 a.m.-3 p.m.	\$149	PC
XCUL-531 3381	The Ins and Outs of Pasta – To Stuff or Not to Stuff	Feb. 12	Su	2-4:30 p.m.	\$59	MC
XCUL-513 3347	Valentine's Dinner from Paris with Love	Feb. 14	Tu	6:30-9 p.m.	\$69	MC

Floral and Interior Design

FLORAL DESIGN

Flowers cost approximately \$35 per class session. Students can purchase scissors, wire cutters and a floral design knife from instructors at the first class. These tools cost approximately \$15 each.

Floral Design II ● ▲

Get extensive hands-on experience designing a large variety of arrangements. Course content includes current styles of design such as high style, line, form and pavé. Permanents and accessories are also introduced. *Location: Tiger Lily, downtown Charleston. Prerequisite: Floral Design I. Materials not included.*

Funeral Design ● ▲

This is a specialty course for those interested in refining their skills with funeral floristry work. Topics include creating casket, easel and basket arrangements and the history, current trends and terminology of sympathy arrangements. *Location: OK Florist, Summerville. Prerequisite: Floral Design I. Materials not included.*

Spring Holiday Design ● ▲

Create a beautiful holiday-themed centerpiece for your dining room table along with creative accent pieces to decorate your home for spring. *Location: Tiger Lily, downtown Charleston. Materials not included.*

Wedding Design ● ▲

Learn how to create cascade and hand-tied bouquets, corsages and boutonnieres. Decorations for the church or ceremony site and reception centerpieces are also covered. *Location: OK Florist, Summerville. Prerequisite: Floral Design I. Materials not included.*



INTERIOR DESIGN

Visit www.tridenttech.edu/ce to view required materials for each course that must be purchased separately by the student.

Drafting ● ▲

Topics include reading blueprints, using an architect's scale, and drafting floor plans and elevations by hand. Learn to lay out room and furniture plans. *Prerequisite: Interior Design I. Materials not included.*

Interior Design II ● ▲

Learn the basic rules of decorating. At the end of this course you will be able to look at a room and know what is missing or what is wrong that needs to be changed. The course includes design theory, principles and elements of design, color schemes, psychology of color and designing a room. *Prerequisite: Interior Design I.*

Interior Design III ● ▲

This course helps you design an entire house. Learn to read blueprints, work with particular furniture styles, mix patterns and select proper paint colors. In addition, you learn how to prepare for an interview for a position in interior design. *Prerequisites: Interior Design II, Window Treatments and Materials Presentation.*

Materials Presentation ● ▲

Develop a clear understanding of how materials should be displayed using the appropriate proportions, titles, keys and legends. Use hands-on techniques in building a material board for professional interior design presentations and learn to organize specification notebooks. *Prerequisite: Interior Design I.*

Upholstery Introduction ● ▲

In this hands-on class, students upholster a Parsons chair. These stylish yet classic chairs are popular staples for the home. The best part of all is that they are surprisingly basic to upholster, using the simple principles of "pull and staple" dining seats combined with just a few techniques used by the pros. **Materials not included; chair and fabric provided by the instructor.**

Upholstery: Turning Trash into Treasure ● ▲

Join Pamela Bowen of Bowen Upholstery Group and experience upholstering a wing back chair with hands-on practice using the same techniques and tricks the pros use. Leave class inspired to transform your own furniture into the fashionable pieces seen in decorating magazines. **Materials not included; chair and fabric provided by the instructor.**

Floral and Interior Design

Course Dates

Floral Design

XARV-602 3259	Floral Design II	Jan. 10-Feb. 28	Tu	6-9 p.m.	\$239	OS
XARV-603 3260	Funeral Design	Feb. 2-23	Th	6-9 p.m.	\$139	OS
XARV-606 3262	Spring Holiday Design	March 9	Th	6-8 p.m.	\$59	OS
XARV-605 3261	Wedding Design	March 7-April 25	Tu	6-9 p.m.	\$239	OS

Interior Design

XARV-708 3264	Drafting I	Feb. 23-April 13	Th	6:30-9:30 p.m.	\$209	MC
XARV-702 3263	Interior Design II	Jan. 17-March 7	Tu	6:30-9:30 p.m.	\$229	MC
XARV-703 3274	Interior Design III	March 14-May 2	Tu	6:30-9:30 p.m.	\$239	MC
XARV-705 3265	Materials Presentation	Feb. 13-March 8	MW	6:30-9:30 p.m.	\$169	MC
XARV-710 3359	Upholstery Introduction	Feb. 27-28	MTu	6-9 p.m.	\$169	MC
XARV-712 3360	Upholstery: Turning Trash into Treasure	March 1-April 5	W	6-9 p.m.	\$429	MP



Lowcountry Arts and Culture

ARTISANS

Handmade Soaps ● ▲

Join Denise Mungin of 'GIN Soap Company and learn the art and craft of making homemade artisan soaps. You not only get to make your own soap, but take it home to enjoy. In the Spring Handmade Soaps class, enjoy spring inspired soap fragrances that envelop your senses and allow you to feel the warmth of the sun. In the Valentine Artisan Handmade Soaps class, enjoy soap fragrances that envelop your senses like Aromatherapy, Mango Tango, Off the Vine and Rose Blossom.

Sweetgrass Basket Making – A Gullah Tradition ● ▲

Learn the history and art of weaving sweetgrass baskets unique to the Gullah people of the Lowcountry from Vera Manigault, innovator of her trademarked Colorful Baskets. This class not only teaches you how to make your own sweetgrass creation, but you also take home your own handmade creations – Part 1: sweetgrass basket in natural color; Part 2: loop ornament, small sweetgrass basket in natural color or small sweetgrass bread or fruit basket.

AU PAIRS

Learn about the culture of Charleston and explore unique aspects of the Lowcountry region through experiential learning activities and community excursions in these two courses. Students gain in-depth knowledge of Southern culture, history and language while discovering many beautiful Charleston landmarks and special events. Students interact directly in American life by participating in community-based learning projects inside and outside the classroom. *Note: Each of these courses satisfies 36 hours of the requirements for au pairs. Registration fee includes admission for events but does not include food or housing.*



Exploring Lowcountry Culture ●

Topics include, but are not limited to, Lowcountry cuisine, southern dialects, Charleston history, Spoleto and Piccolo Spoleto festival highlights, local art and crafts. *Registration deadline is April 19.*

Exploring Lowcountry Nature and Wildlife ●

Stroll with us around historic Charleston and enjoy the natural beauty of our gardens and wildlife during the Southeastern Wildlife Exposition (SEWE). Topics include, but are not limited to, Lowcountry cuisine, South Carolina wildlife and nature, local art, crafts and festivals. *Registration deadline is Jan. 17.*

LOWCOUNTRY CULTURE

A Literary Tea with Cassandra King ● ▲

Spend an afternoon with Cassandra King, bestselling author of five novels, *Making Waves*, *The Sunday Wife*, *The Same Sweet Girls*, *Queen of Broken Hearts* and *Moonrise*, as well as numerous short stories, essays and articles. A native of L. A. (Lower Alabama), Cassandra resides in Beaufort, SC. Please join Cassandra and enjoy a tea reception and learn more about her, her most recent and bestselling novel *Moonrise* and her late husband, Pat Conroy, through *A Lowcountry Heart: Reflections on a Writing Life*.

Course Dates

Artisans

XART-502 3345	Spring Handmade Soaps	April 6	Th	6-8:30 p.m.	\$32	MC
XART-508 3355	Sweetgrass Basket Making – A Gullah Tradition – Part 1	March 20	M	6-9:30 p.m.	\$32	MC
XART-509 3356	Sweetgrass Basket Making – A Gullah Tradition – Part 2	April 24	M	6-9:30 p.m.	\$32	MC
XART-502 3346	Valentine Artisan Handmade Soaps	Feb. 2	Th	6-8:30 p.m.	\$32	MC
Au Pairs						
XHIS-501 3335	Exploring Lowcountry Culture	May 19	F	4-9 p.m.	\$369	PC
	Exploring Lowcountry Culture	May 20-21	SaSu	9 a.m.-3 p.m.		OS
XHIS-503 3565	Exploring Lowcountry Nature and Wildlife	Feb. 17	F	4-9 p.m.	\$369	PC
	Exploring Lowcountry Nature and Wildlife	Feb. 18-19	SaSu	9 a.m.-3 p.m.		OS
Lowcountry Culture						
XENG-506 3429	A Literary Tea with Cassandra King	Feb. 12	Su	3-5 p.m.	\$40	MC

Outdoor Living

Beekeeping Introduction ● ▲

Join Jim Stroh, journeyman beekeeper in the SC State Master Beekeeper Program and president of Charleston Community Bee Gardens, to learn about basic honey bee anatomy; biology; bee stings; honey and other resources from the hive; common pests and diseases; hive equipment; how bees make honey and wax; and what they do with propolis.

Camellias: Local Asian Beauties ● ▲

Join Charleston County Master Gardener Darren Sheriff and learn how to grow and care for these local Asian beauties. This class reviews types of camellias; the pests that could destroy them; growing them in containers or your yard; and pruning and mulching them. You can also hear more about the annual Camellia Show.



Citrus in the Southeast with The Citrus Guy ● ▲

Join The Citrus Guy, Darren Sheriff, as he takes you on a citrus journey across the Southeast. Learn about a variety of citrus fruit from flower to fruit. By the end of this course you are able to identify a variety of citrus fruits and also understand how to grow, maintain and protect them so you can enjoy eating them.

Composting 101 ● ▲

Discover the science and art of composting. Explore the use of worms, vermi-composting technique and beneficial vegetation to brew compost teas and increase your garden's sustainability and fertility.

Fairy Gardens ● ▲

If you love garden fairies, this is the perfect one-day workshop. Design and create fairy gardens using a variety of materials including plants, mosses, pebbles, gems and add a tiny piece of furniture for your fairy. If you like, bring your child or grandchild to join in the fun; limit one child (ages 5-12) per adult enrolled.

Flavor and Flower: Integrating Herbs in Landscape Design ● ▲

This time of year is perfect for planning and re-dreaming your landscape. This class covers a number of common and unusual herbs and spices that easily integrate into landscape and garden design for culinary, medicinal and household uses. From ground covers to trees and shade to hot sun, a range of plants are discussed and shown that grow well in the Lowcountry.

Healthy Mind, Body and Spirit through Food ● ▲

You are what you eat! In traditional cultures, the cook for the family is considered the doctor. Learn how to create a healthy mind, body and spirit through foods that nourish instead of deplete; why diets debilitate; how to eat with the seasons; simple eating habits that help maintain your correct body weight; and why fad diets create body stress and illness. We also uncover the great Skinny Myth that seems to have taken hold. Students sample healthy foods that are appropriate for the season.

Homoeopathic Properties of Herbs in Your Backyard ● ▲

Take a walk around campus to discover the medicinal herbs that are routinely dug up, poisoned and reviled in the name of weeding. From chickweed to spurge, crepe myrtle to oak, we learn how cultures use these abundant resources for everything from food and medicine to dyes and housing.

Hypertufa Containers ● ▲

Hypertufa is a lightweight alternative to concrete used to make sizeable planters without being heavy. Learn the tried and true recipe and have fun molding a planter to take home. Review basic container guidelines so you are ready to plant once your container is finished curing. **Materials provided.**

Outdoor Living

Make Your Own Skin Care Products ● ▲

Learn to make your lotion, powder, facial wash and lip balm from all-natural ingredients. Most over-the-counter personal care products are expensive with chemical ingredients. Students receive recipes for many homemade products and make and take home a beautiful skin cream and face wash. Wear short sleeves so that we can slather as we go!

Propagation Technology ● ▲

This class discusses and demonstrates how to plant seeds; take cuttings; do easy grafting; and air layering. Learn to identify the best time to do each type of propagation; what kind of plants are good candidates; and the proper care before, during and after each procedure. The importance of sanitation, humidity and protection is also covered.

Rain Garden Design ● ▲

In this one-day workshop, learn how to create a beautiful, beneficial rain garden where water is infiltrated rather than standing or carrying fertilizer and pesticides into the storm sewers. Find out what grasses, flowers, shrubs and trees are best suited for planting in a rain garden. Get design ideas and learn the basics of proper installation.

Sacred Space Gardens for Healing and Meditation ● ▲

Explore ways to design and create a sacred space based on the principles of Zen, Feng Shui and the American Indian Medicine Wheel. Learn how to incorporate the elements of sacred gardens such as rocks, pebbles, water features and statues or outdoor art and develop a plant list. Make a small sacred space in a container for you to take home and enjoy.

Spring Containers ● ▲

Discover the basic recipe for container planting as well as design elements to make a beautiful spring container garden to take home. Find out how to care for your plants and how to troubleshoot for pests. You learn how to keep your plants healthy with an understanding of proper watering and fertilization. **Materials provided.**

The Art and Science of Herbal Formulation ● ▲

Learn about the cultural and historical perspectives of medicinal teas and uses of herbs. We cover herbal actions and energetics, the formulation triangle, and the basics of using teas. Students have an opportunity to create their own tea blend.

The Wise Detox ● ▲

What's all the fuss about detox diets? Find out who, what, when, and why detoxing can be safe or extremely harmful, how to target specific systems of the body, and when to know it's time to stop. Participants have the option to taste two types of tea, learn simple exercises that can be done in a chair or lying down, and learn about certain wild herbs that have been used for centuries when detoxing.

Unconventional Containers ● ▲

This one-day workshop is designed for those who like the idea of using unconventional items for planters. Learn the basic requirements for transforming different pieces into unique plant containers. Using a variety of decorative materials and techniques, you can take home a new custom planter complete with plants.

Course Dates

XHRT-522 3572	Beekeeping Introduction	Feb. 14	Tu	6-8 p.m.	\$24	MC
XHRT-522 3573	Beekeeping Introduction	Feb. 18	Sa	9-11 a.m.	\$24	MC
XHRT-510 3433	Camellias: Local Asian Beauties	March 25	Sa	10 a.m.-noon	\$19	MC
XHRT-509 3432	Citrus in the Southeast with The Citrus Guy	April 22	Sa	10 a.m.-noon	\$19	MC
XHRT-502 3431	Composting 101	April 15	Sa	9-11 a.m.	\$24	MC
XHRT-508 3566	Fairy Gardens	May 13	Sa	9 a.m.-noon	\$42	MC
XHRT-513 3434	Flavor and Flower: Integrating Herbs in Landscape Design	Feb. 22	W	6:30-8:30 p.m.	\$32	MC
XHRT-514 3435	Healthy Mind, Body and Spirit through Food	March 21	Tu	6:30-9 p.m.	\$32	MC
XHRT-533 3601	Homeopathic Properties of Herbs in Your Backyard	March 25	Sa	9 a.m.-noon	\$32	MC
XHRT-515 3569	Hypertufa Containers	April 1	Sa	9 a.m.-noon	\$42	MC
XHRT-526 3580	Make Your Own Skin Care Products	Feb. 25	Sa	9 a.m.-noon	\$42	MC
XHRT-523 3578	Propagation Technology	April 1	Sa	10 a.m.-noon	\$19	MC
XHRT-527 3592	Rain Garden Design	April 15	Sa	9 a.m.-noon	\$42	MC
XHRT-528 3594	Sacred Space Gardens for Healing and Meditation	April 22	Sa	9 a.m.-noon	\$42	MC
XHRT-530 3597	Spring Containers	March 18	Sa	9 a.m.-noon	\$42	MC
XHRT-531 3599	The Art and Science of Herbal Formulation	Jan. 31	Tu	6:30-8:30 p.m.	\$32	MC
XHRT-534 3602	The Wise Detox	Jan. 17	Tu	6:30-8:30 p.m.	\$32	MC
XHRT-535 3603	Unconventional Containers	May 20	Sa	9 a.m.-noon	\$42	MC

Special Topics

LANGUAGES

Spanish (Conversational) ● ▲

Whether just for fun or to communicate better at work, these courses teach you the basics of everyday conversational Spanish for business and travel. You need little or no background with the Spanish language.

PERSONAL FINANCE

Money School ● ▲

Do you have trouble finding time to plan a secure financial lifestyle? Have you had career interruptions and worry that you're not saving enough money? We're going to cover how best to address these issues by helping attendees get their financial house in order, prepare for the unexpected, invest wisely and plan for estate and legacy issues.

Retirement Planning ●

Learn to manage investment risks, use new tax laws to your advantage, make informed decisions about your company's retirement plan, and adjust your estate plan to function properly under the new laws. Money, however, is only one aspect of retirement planning. This course blends financial education with life planning to help you build wealth, align your money with your values and achieve your retirement lifestyle goals. Couples may attend together for a single registration fee. **Book included.**

PET CARE

Pet Emergency Care

Learn the basics of emergency care and first aid for your pet and know what to do in different critical scenarios: choking, CPR, heat stroke, eye injuries, fractures, cuts and even hypothermia. *Note: Emergency treatment and first aid for pets should never be used as a substitute for veterinary care, but it may save your pet's life in an emergency situation before you can get your pet to a veterinarian.*



Course Dates

Languages

XSPA-501 3455	Conversational Spanish I	Feb. 6-March 1	MW	6:30-9 p.m.	\$169	MC
XSPA-502 3456	Conversational Spanish II	March 27-April 19	MW	6:30-9 p.m.	\$169	MC

Personal Finance

XBAF-503 3488	Money School	March 18	Sa	9 a.m.-12:30 p.m.	\$99	MC
XBAF-503 3490	Money School	April 15	Sa	9 a.m.-12:30 p.m.	\$99	MC
XBAF-502 3529	Retirement Planning	March 7-21	Tu	6:30-8:45 p.m.	\$89	MP
XBAF-502 3530	Retirement Planning	March 9-23	Th	6:30-8:45 p.m.	\$89	MC

Pet Care

XVET-501 3330	Pet Emergency Care	Feb. 11	Sa	9 a.m.-1 p.m.	\$49	MC
XVET-501 3331	Pet Emergency Care	April 15	Sa	9 a.m.-1 p.m.	\$49	MP

Vehicle Training and Safety



AIRPLANE TRAINING

Flight School ●

So you want to learn to fly? This course provides you with a first step in exploring how/if you'd like to pursue it

further. It's a dose of real flight preparation from the overview in Session 1 to, if you choose, an actual flight simulator lab at CRAFT, Inc. in Session 3 and on towards getting your license. Guest speakers talk on real-world decision-making situations. Topics covered include: Aerodynamics 101, Regulations (FARs) 101, Weather 101, Attitude 401, Aptitude 401 (your end goal) and how flying positively impacts every portion of your professional life. Included in the Session 3 lab is five minutes of simulator flight preflight briefings; 50 minutes of actual full-motion flight with a FAA-certified instructor pilot; and five minutes of administrative debriefing.

CAR CARE

Car CPR ▲

Would you like to make sure your current ride lives a long life, saves you money, travels safely and stays ahead of repair bills? This class does all that plus gives you the knowledge you need to be independent on the road. How to change a tire safely, check your oil and fluids, and other basic topics are covered with hands-on participation. Even if you don't know a steering wheel from a flywheel you'll feel comfortable attending this course.

DEFENSIVE DRIVING

Defensive Driving

Drivers who have accumulated penalty points against their records can have up to four points removed upon successful completion of this National Safety Council course. Depending on your insurance carrier, a discount may be available. You must register in advance and be on time. As a reminder, any person who drives a motor vehicle when his or her license is cancelled, suspended or revoked is in violation of S.C. Statute 56-1-460 and is subject to arrest; this includes driving to and from TTC campuses. Verify before enrolling (at www.scdmnonline.com) if you have a penalty points balance on your driving record for the credited points to be applied. *Note: This is not a course for ADSAP substance violations.* **Book included.**

MOTORCYCLE SAFETY

Student riders are required to bring the following riding gear items to class: above the ankle shoes, long pants, long-sleeve jacket or shirt, full-fingered gloves, eye protection (which can be normal glasses) and a full face coverage DOT-approved motorcycle helmet. If you do not have your own helmet, we may be able to provide one for your use.

Motorcycle Basic Rider (BRC) ● ▲

This course is for both the inexperienced rider, or for a rider needing the Motorcycle Safety Foundation (MSF) Certification and teaches the basic techniques of safely riding a motorcycle. The course meets SC law for qualifying a student for an insurance discount. Students must pass both a written and riding assessment to receive the MSF card. Students are notified in advance of a pin number allowing them to complete an eCourse prior to the riding portion. Training bikes are provided; however, street legal, registered and insured personal bikes are permitted for use in the course. Students with a learner's permit who successfully complete this course are eligible for a License Waiver.

Weekend course practical application riding is on Saturday and Sunday, 8 a.m.-5p.m.; class riding time may vary due to weather conditions and level of enrollment. **Weekday** course is a special program that allows private citizens to enjoy BRC classes on weekdays utilizing the Naval Weapons Station riding range. It's a great partnership with Joint Base Charleston and expands our days of operation for those whose weekends are committed. *Prerequisite: Basic Rider enrollees must be eligible for a driver's license and able to ride a bicycle.* **Books included.**

Motorcycle Experienced Rider (BRC2) ● ▲

This course is for the experienced rider who wants a refresher and updated safety information as well as an opportunity to earn a license waiver. The student must provide their own street-ready and insured bike and at least a learner's permit.

Motorcycle Maintenance and Repair ▲

This course is for the rider who wants to add years to his or her bike and keep it trouble-free while saving a lot of money on repairs. A top-notch mechanic teaches valuable tips and techniques.

For information about Forklift Training courses, see pg. 18.

Vehicle Training and Safety

TRUCK DRIVER TRAINING

Truck Driver Training CDL-A

This program helps you get your career in the right gear by teaching you the regulations, proper record keeping, vital industry information and other pertinent subjects that relate to the safety and legal operation of tractor trailers. You are trained for 50 hours in the class and 110-130 hours hands-on in the working environment that you encounter as a truck driver. This includes vehicle inspection, slow maneuvers such

as backing, parallel parking and turns. Also, you are trained behind the wheel on the road on rural, four-lane, interstates and in-city driving for an average of 50 hours in the truck for a class of four students. This course is designed to provide the training to get you on the right road to success in the fastest growing industry in the nation. To enroll, you must call Florence-Darlington Technical College at 843.413.2715; sign-up is not available through the TTC registration office or online. Funding opportunities are available via SC Works, VA and more.

Course Dates

Airplane Training

XAPT-501 3675	Flight School Session 1	March 25	Sa	9 a.m.-noon	\$199	MC
XAPT-502 3677	Flight School Session 2	April 1	Sa	9 a.m.-noon	\$199	MC
XAPT-503 3679	Flight School Session 3 - Lab	April 8	Sa	by appointment	\$299	OS

Car Care

XTRL-509 3447	Car CPR	Feb. 11	Sa	10 a.m.-12:30 p.m.	\$29	MC
XTRL-509 3448	Car CPR	April 8	Sa	10 a.m.-12:30 p.m.	\$29	MC

Defensive Driving

XTRL-501 3457	Defensive Driving (DDC-8) Saturday	Jan. 21	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3458	Defensive Driving (DDC-8) Saturday	Jan. 28	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3459	Defensive Driving (DDC-8) Saturday	Feb. 4	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3460	Defensive Driving (DDC-8) Saturday	Feb. 18	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3461	Defensive Driving (DDC-8) Saturday	Feb. 25	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3462	Defensive Driving (DDC-8) Saturday	March 11	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3463	Defensive Driving (DDC-8) Saturday	March 25	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3464	Defensive Driving (DDC-8) Saturday	April 22	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3465	Defensive Driving (DDC-8) Saturday	April 29	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-501 3466	Defensive Driving (DDC-8) Saturday	April 15	Sa	8:30 a.m.-5 p.m.	\$89	MC
XTRL-503 3673	Defensive Driving (DDC-8) Weekday	Feb. 21	T	8:30 a.m.-5 p.m.	\$89	MC
XTRL-503 3674	Defensive Driving (DDC-8) Weekday	April 11	T	8:30 a.m.-5 p.m.	\$89	MC
XTRL-502 3468	Defensive Driving (DDC-8) Weeknights	Jan. 18-19	WTh	5:30-9:30 p.m.	\$89	MC
XTRL-502 3469	Defensive Driving (DDC-8) Weeknights	Feb. 15-16	WTh	5:30-9:30 p.m.	\$89	MC
XTRL-502 3470	Defensive Driving (DDC-8) Weeknights	March 15-16	WTh	5:30-9:30 p.m.	\$89	MC
XTRL-502 3471	Defensive Driving (DDC-8) Weeknights	April 12-13	WTh	5:30-9:30 p.m.	\$89	MC

Motorcycle Safety

XTRL-601 3491	Motorcycle Basic Rider (BRC)	Jan. 21-22	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3492	Motorcycle Basic Rider (BRC)	Jan. 28-29	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3494	Motorcycle Basic Rider (BRC)	Feb. 4-5	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3496	Motorcycle Basic Rider (BRC)	Feb. 11-12	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3498	Motorcycle Basic Rider (BRC)	Feb. 25-26	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3499	Motorcycle Basic Rider (BRC)	March 11-12	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3856	Motorcycle Basic Rider (BRC)	March 18-19	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3500	Motorcycle Basic Rider (BRC)	March 25-26	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3502	Motorcycle Basic Rider (BRC)	April 1-2	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3503	Motorcycle Basic Rider (BRC)	April 8-9	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3506	Motorcycle Basic Rider (BRC)	April 22-23	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-601 3507	Motorcycle Basic Rider (BRC)	April 29-30	SaSu	8 a.m.-5 p.m.	\$259	MC
XTRL-602 3510	Motorcycle Basic Rider (BRC) Weekday	Feb. 1-2	WTh	9 a.m.-5 p.m.	\$259	JB
XTRL-602 3513	Motorcycle Basic Rider (BRC) Weekday	March 1-2	WTh	9 a.m.-5 p.m.	\$259	JB
XTRL-602 3516	Motorcycle Basic Rider (BRC) Weekday	April 5-6	WTh	9 a.m.-5 p.m.	\$259	JB
XTRL-603 3522	Motorcycle Experienced Rider (BRC2)	Feb. 18	Sa	9 a.m.-5 p.m.	\$99	MC
XTRL-606 3520	Motorcycle Maintenance and Repair	Feb. 18	Sa	9 a.m.-1 p.m.	\$79	MC
XTRL-606 3521	Motorcycle Maintenance and Repair	April 29	Sa	9 a.m.-1 p.m.	\$79	MC

Truck Driver Training

Truck Driver Training CDL-A	Jan. 9-Feb. 9	varies	varies	\$4,100	OS
Truck Driver Training CDL-A	Feb. 13-March 16	varies	varies	\$4,100	OS
Truck Driver Training CDL-A	March 20-April 20	varies	varies	\$4,100	OS
Truck Driver Training CDL-A	April 24-May 25	varies	varies	\$4,100	OS
Truck Driver Training CDL-A	May 29-June 29	varies	varies	\$4,100	OS



Accounting for Non-Accountants ●

This course is perfect for those who find themselves managing a small business, being named as treasurer of an organization or just math-challenged and want to get a basic understanding of the accounting concept. It's well placed before our QuickBooks courses or before moving into a bookkeeper position. The three-hour class is taught by an expert experienced in explaining how the books are kept.

Business Skills ●

Think you have an entrepreneurial spirit? Anxious to develop the valuable soft skills needed to win that big sale or to land your next job? How about your desire to manage your time better or to develop the art of problem solving and conflict resolution? TTC has you covered with quick classes to teach you the basic skills you need to succeed.



Film Industry Skills ●

Interested in a career in the film industry but not sure where to begin? TTC is offering introductory courses in the business of screenwriting, directing and film distribution. Learn about screenwriting, copyrighting, selling your services, hiring consultants and workers, scheduling, budgeting, securing insurance and lawyer representation, and much more.

Human Resources ●

The SHRM Learning System includes multiple modules covering the entire SHRM Body of Competency and Knowledge (BoCK) so you'll learn everything you need for the new CP and SCP exam. For new and seasoned HR professionals, we also offer courses in Human Resources Introduction and Human Resources Law. The Human Resources Law course is recertification-approved for human resources professionals holding SHRM CP and/or SCP credentials. *Note: Early bird discount is only available for the Human Resources Introduction and Human Resources Law classes. (Join us Jan. 23, 6-8 p.m. at Trident Technical College's Main Campus in North Charleston, Bldg. 910 for the Free SHRM Information Session.)*

Law School for Non-Lawyers

This series is sponsored by the S.C. Bar Association offering classes taught by pro-bono lawyers in their areas of specialty. The courses are designed to provide basic information to anyone interested for their business or personal life. Topics covered include: overview of state courts; alternative dispute resolution; juvenile justice; overview of child protection hearings; family law; real estate and landlord/tenant law; wills, estate and probate; health care and elder law; SC Workers' Compensation; employment law; bankruptcy law; consumer law and debt collection; criminal law; and torts. **Materials included.**

Lean Six Sigma

Interested in reducing waste and variability, streamlining projects, improving processes and reducing costs? If so, then this program is an ideal option for you! Designed for professionals with little or no prior experience with Lean or Six Sigma methodologies, this three-day Green Belt course builds a foundation of critical skills and strategies. Learn how to strengthen your organization via the use of Six Sigma concepts and techniques which are an asset to any industry including manufacturing, health care, financial services and information technology. This course prepares you for the Lean Six Sigma Green Belt ASQ certification exam. **Materials included. Exam fee (approximately \$359) not included.**

Online Servsafe® Manager Course, Proctored Exam

Exam is proctored by a Culinary Institute of Charleston certified instructor at any of the Trident Technical College campus or site locations. Students must be on campus to take the test! The online exam also allows you to access immediate results.

Supervisory Skills ●

The Supervisory Certificate Bundle program is a professional development series for the up-and-coming leaders of area corporations and individuals who wish to improve their leadership skill sets and credentials with a certificate. The sessions are taught by an experienced executive and instructor using a highly interactive delivery designed to maximize retention of the materials. This program is a solid investment in building highly effective future leaders, managers and supervisors and includes the following courses: Leadership and Influence, Building a Strong Team, Communicating Effectively, Business Ethics and Emotional Intelligence. *Note: The courses in the Supervisory Certificate program are approved by SHRM as SCP and CP recertification units. SAVE! Take the entire series for a \$46 savings.*



Course Dates

Accounting for Non-Accountants

XBAF-507 3436	Accounting for Non-Accountants	Jan. 24	Tu	6-9 p.m.	\$99	MC
XBAF-507 3437	Accounting for Non-Accountants	Feb. 21	Tu	6-9 p.m.	\$99	MC
XBAF-507 3438	Accounting for Non-Accountants	March 21	Tu	6-9 p.m.	\$99	MC

Business Skills

XBUS-609 3453	Conflict Resolution	Feb. 2	Th	9 a.m.-noon	\$79	MC
XBUS-609 3454	Conflict Resolution	April 6	Th	9 a.m.-noon	\$79	MC
XBUS-608 3540	Time Management for the Overcommitted	Jan. 19	Th	9 a.m.-noon	\$79	MC
XBUS-608 3542	Time Management for the Overcommitted	March 2	Th	9 a.m.-noon	\$79	MC

Film Industry Skills

XMAP-504 3666	Business of the Film Industry	March 25	Sa	9 a.m.-1 p.m.	\$149	MC
XMAP-504 3667	Business of the Film Industry	April 22	Sa	9 a.m.-1 p.m.	\$149	MC

Human Resources

XHUS-502 3473	Human Resources Introduction (SHRM Essentials)	Feb. 18-25	Sa	8:30 a.m.-4:30 p.m.	\$495	MC
XHUS-503 3475	Human Resources Law	March 7-9	TuTh	6-9 p.m.	\$169	MC
XHUS-501 3539	SHRM Learning System: SHRM-CP/SHRM-SCP	Feb. 6-May 8	M	6-9 p.m.	\$1,149	MC
	SHRM Learning System Information Session	Jan. 23	M	6-8 p.m.	\$0	MC

Law School for Non-Lawyers

XBUS-594 3559	Law School for Non-Lawyers	May 9-June 20	Tu	6-9 p.m.	\$45	MC
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Lean Six Sigma

XBUS-550 3404	Lean Six Sigma Green Belt Training	March 6-9	MTuWTh	8:30 a.m.-4:30 p.m.	\$1,250	MC
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Servsafe®

XCUL-550 2947	Online Servsafe® Manager Course, Proctored Exam	flexible	flexible	flexible	\$89	MC
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Supervisory Skills

XBUS-534	Supervisory Certificate Bundle	March 1-29	W	8:30 a.m.-noon	\$749	MC
XBUS-529 3487	Leadership and Influence	March 1	W	8:30 a.m.-noon	\$159	MC
XBUS-530 3439	Building A Strong Team	March 8	W	8:30 a.m.-noon	\$159	MC
XBUS-531 3451	Communicating Effectively	March 15	W	8:30 a.m.-noon	\$159	MC
XBUS-532 3440	Business Ethics	March 22	W	8:30 a.m.-noon	\$159	MC
XBUS-533 3472	Emotional Intelligence	March 29	W	8:30 a.m.-noon	\$159	MC

Fitness Professionals



Nutrition Coaching ●

This course teaches fitness professionals nutritional guidelines for macro and micronutrients; how to determine body fat percentages, lean body mass and body fat weight; how to calculate protein needs based on lean body mass and read nutrition labels properly; and nutrition timing based on training times. Supplementation and hydration is also covered.

Personal Trainer Certification

Become a certified personal trainer. This program is offered in conjunction with World Instructor Training Schools (W.I.T.S.), which offers one of the top four certifications for personal fitness training. This course does not guarantee a certification, but rather prepares you to take the certification examination. Fifteen hours of classroom instruction includes anatomy, exercise physiology, nutrition and health screening. Fifteen hours of hands-on practical training at a nearby fitness center prepares you to work with clients one-on-one. Plus, this program includes a 30-hour internship that networks many graduates right into a job. For reading assignments, call 843.574.6683 in advance of the first session. Note: All participants must be enrolled at least seven days prior to class start date. Proof of CPR/AED certification is required before earning the certification. **Books not included.**

Personal Trainer Recertification (PTR)

Online courses are now available 24/7 for certified personal trainers seeking recertification. Courses are taught by W.I.T.S.-certified trainers. Students are contacted directly by W.I.T.S. upon registration. Class start time is arranged shortly after you call 843.574.6152 to register. Classes

granting 6 CECs include Running Well; Pregnancy Fitness; Exercise Program Design for Special Populations; Business Success for Fitness Professionals; and Insider Secrets of Advertising for Fitness Professionals. Classes granting 9 CECs include Group Exercise Instructor Practical Review; Personal Trainer Foundations; Personal Trainer Practical Review; Group Exercise Instructor Foundations; Youth Fitness Instructor Foundations; and Youth Fitness Instructor Practical Review. Class granting 12 CECs is Older Adult Fitness Instructor Foundations. Course descriptions and textbook information are available at <http://www.witseducation.com/resources/wits-promo-materials.zip>. **Books not included.**

Strength, Speed and Agility ●

Interested in improving your personal speed and agility while learning all the techniques to build personal strength and endurance? In the classroom, learn how to understand the dynamics and in the open field, experience what you learn. Dress code is running apparel. The sessions are taught by a professional personal trainer specializing in strength training.

Weight Training ●

This series of courses (available individually) teaches you how to squat (all variations), bench press and deadlift with proper form and technique. You are taught cueing for you and your clients. If you don't know what the lift is supposed to look and feel like, you won't be able to see and correct deficiencies. The sessions are taught by a certified personal trainer, CrossFit Level 1 coach, USAW certified coach and a NASM Performance Enhancement Specialist. *Location: Select Fitness Center, North Charleston.* **Books not included.**

Course Dates

XSFT-522 3523	Nutrition Coaching	Feb. 16	Th	6-9 p.m.	\$89	MC
XSFT-522 3527	Nutrition Coaching	April 13	Th	6-9 p.m.	\$89	MC
XSFT-501 3247	Personal Trainer Certification	March 4-April 8	Sa	9 a.m.-4 p.m.	\$729	MC
XSFT-509	PTR Business Success for Fitness Professionals	flexible	24/7 access	online	\$199	OL
XSFT-508	PTR Exercise Program Design for Special Populations	flexible	24/7 access	online	\$199	OL
XSFT-513	PTR Group Exercise Instructor Foundations	flexible	24/7 access	online	\$199	OL
XSFT-514	PTR Group Exercise Instructor Practical Review	flexible	24/7 access	online	\$199	OL
XSFT-510	PTR Insider Secrets of Advertising for Fitness Professionals	flexible	24/7 access	online	\$199	OL
XSFT-515	PTR Older Adult Fitness Instructor Foundations	flexible	24/7 access	online	\$199	OL
XSFT-511	PTR Personal Trainer Foundations	flexible	24/7 access	online	\$199	OL
XSFT-512	PTR Personal Trainer Practical Review	flexible	24/7 access	online	\$199	OL
XSFT-507	PTR Pregnancy Fitness	flexible	24/7 access	online	\$199	OL
XSFT-506	PTR Running Well	flexible	24/7 access	online	\$199	OL
XSFT-516	PTR Youth Fitness Instructor Foundations	flexible	24/7 access	online	\$199	OL
XSFT-517	PTR Youth Fitness Instructor Practical Review	flexible	24/7 access	online	\$199	OL
XSFT-523 3537	Strength, Speed and Agility	April 22-May 6	Sa	9 a.m.-noon	\$99	MC
XSFT-519 3544	Weight Training 101 – Squat	Jan. 28	Sa	9 a.m.-noon	\$89	TBA
XSFT-520 3543	Weight Training 101 – Bench	Feb. 4	Sa	9 a.m.-noon	\$89	TBA
XSFT-521 3545	Weight Training 101 – Deadlift	Feb. 11	Sa	9 a.m.-noon	\$89	TBA



Church Security ●

This awareness workshop benefits religious leaders in the community. Learn about staff training, policy and procedure development, security assessments, protecting offerings, surveillance techniques recognizing different kinds of threats, and security team development. Lt. Frank Jackson, licensed officer, conducts the workshop. **Materials included.**

Constable In-Service Training

Constables must take this course each year to renew their constable commission. It consists of three hours of legal updates, two hours of civil liability and four hours of firearms training and qualification. Constables must score 75 percent or above on the written examination and qualify with their choice of weapons. **Book included.**



In-Service Training Officer Annual Recertification – Part 1

This portion of the annual recertification is for all private security training officers and is available on our website and on the Tri-County Technical College and Florence-Darlington Technical College websites also.

In-Service Training Officer Annual Recertification – Part 2

This portion of the annual recertification is for officers employed by companies requiring handguns. **Ammunition not included in course fee.**

SLED Primary Basic Instructor Development

All participants must be currently registered with SLED as a security officer with a licensed security company to attend this training. Students teach a 20-minute block of instruction on a security topic of their choice. Students must achieve a minimum score of 70 percent on both the written examination and oral presentation. *SLED must approve all participants.*

Materials included.

SLED Primary Plus Instructor Development

All participants must be currently registered with SLED as a security officer with a licensed security company to attend this training. *Prerequisite: SLED Primary Basic Instructor Development. SLED must approve all participants. Location: Cadre Security.* **Materials included.**

Course Dates

XCRJ-505 3450	Church Security	March 7-9	TuTh	6-10 p.m.	\$169	MC
XCRJ-504 3686	Constable In-Service Training	April 18-20	TTh	6-8:30 p.m.	\$99	MC
	Constable In-Service Training	April 22	S	9 a.m.-1 p.m.		OS
XCRJ-507 3476	In-Service Training Officer Annual Recertification – Part 1	Jan. 26	Th	8 a.m.-noon	\$99	MC
XCRJ-507 3478	In-Service Training Officer Annual Recertification – Part 1	Feb. 23	Th	8 a.m.-noon	\$99	MC
XCRJ-507 3479	In-Service Training Officer Annual Recertification – Part 1	March 23	Th	8 a.m.-noon	\$99	MC
XCRJ-507 3480	In-Service Training Officer Annual Recertification – Part 1	April 27	Th	8 a.m.-noon	\$99	MC
XCRJ-508 3482	In-Service Training Officer Annual Recertification – Part 2	Jan. 26	Th	1-5 p.m.	\$99	TBA
XCRJ-508 3483	In-Service Training Officer Annual Recertification – Part 2	Feb. 23	Th	1-5 p.m.	\$99	TBA
XCRJ-508 3484	In-Service Training Officer Annual Recertification – Part 2	March 23	Th	1-5 p.m.	\$99	TBA
XCRJ-508 3485	In-Service Training Officer Annual Recertification – Part 2	April 27	Th	1-5 p.m.	\$99	TBA
XCRJ-501 3531	SLED Primary Basic Instructor Development	March 13-17	MTuWThF	8 a.m.-5 p.m.	\$499	MC
XCRJ-501 3533	SLED Primary Basic Instructor Development	May 15-19	MTuWThF	8 a.m.-5 p.m.	\$499	MC
XCRJ-503 3536	SLED Primary Plus Instructor Development	Feb. 13-17	MTuWThF	8 a.m.-5 p.m.	\$499	OS
XCRJ-503 3534	SLED Primary Plus Instructor Development	April 10-14	MTuWThF	8 a.m.-5 p.m.	\$499	OS

Property Management

To obtain a property management license, the applicant must be at least 18 years old and agree to the submission of a satisfactory credit report, have a high school diploma or GED equivalent, complete all 32 hours of the course (two hours of course allotted to testing), pass the property management examination, and apply for a property manager license within one year. TTC is an authorized provider for the pre-license course in property management and real estate. For state requirements, visit www.llronline.com. This course fulfills the South Carolina Real Estate Commission's requirements for the property management license exam. The fundamentals of property management and applicable state laws are covered. *Note: The S.C. Labor and Licensing Board requires students, by law, to complete the entire Property Management course. You must successfully complete the course to be eligible for the exam. Any person wishing to take the South Carolina Real Estate Licensing Exam must now pay for and pass a criminal background check BEFORE taking the exam. This form can be downloaded from the SCREC website at <http://llr.sc.gov/recheck>. STUDENTS MUST PASS THE BACKGROUND CHECK BEFORE TAKING THE STATE EXAM.*

Books not included.

Real Estate

To obtain a real estate license, the applicant must be at least 18 years old and agree to the submission of a satisfactory credit report; have a high school diploma or GED equivalent; provide proof of completion of 60 hours of pre-license education from an authorized school and the Real Estate – Advanced Principles course; pass the state written examination; submit an application for licensure along with the appropriate fees; and be associated with a broker-in-charge. These two courses meet new requirements and successful completion enables you to sit for the state examination. *Note: Any person wishing to take the South Carolina Real Estate Licensing Exam must now pay for and pass a criminal background check BEFORE taking the exam. This form can be downloaded from the SCREC website at <http://llr.sc.gov/recheck>. STUDENTS MUST PASS THE BACKGROUND CHECK BEFORE TAKING THE STATE EXAM.*

Books not included.



Real Estate – Advanced Principles

This course replaces the prior Post-Licensing Education Curriculum approved by the state of SC. As of Jan. 1, 2017 an applicant may take the sales exam after completion of the 60-hour Real Estate course but cannot be issued a license until completion of the 30-hour Real Estate Advanced course. For more information, call 843.574.6707.

Real Estate Exam Preparation

Finished your real estate course? Enhance your chances of passing the South Carolina Real Estate Licensing Exam; this booster can help. We prepare you to get through the real estate exam with ease and less anxiety by covering test-taking techniques and providing practice tests. This course is geared to those who need to overcome test anxiety and practice taking tests by using real estate subjects. **Materials included.**

TTC is an authorized provider for the pre-license course for real estate and property management. Please check South Carolina's state requirements at www.llronline.com.

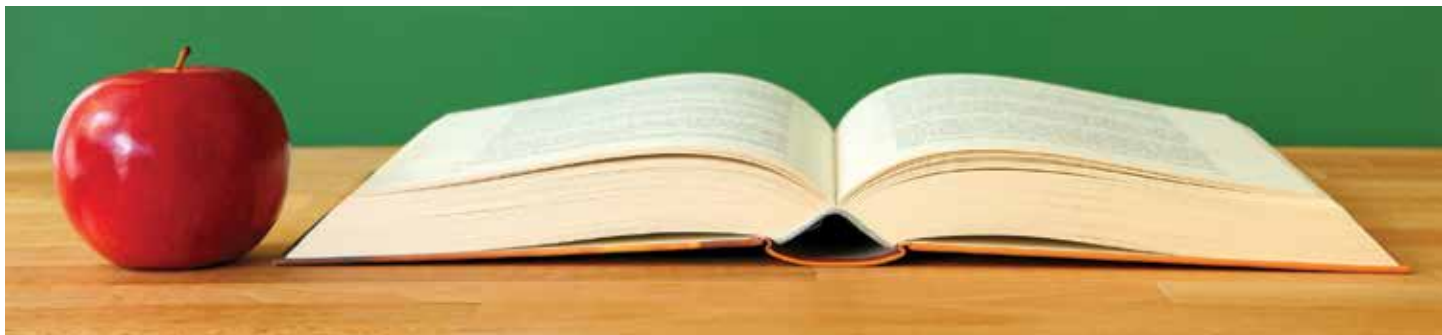
Course Dates

XREA-502 3625	Property Management	Jan. 24-Feb. 23	TuTh	6:30-9:30 p.m.	\$265	MC
XREA-502 3852	Property Management	March 7-May 9	Tu	6:30-9:30 p.m.	\$265	MC
XREA-505 3633	Real Estate – Advanced Principles	March 27-May 10	MWTh	6:30-9:30 p.m.	\$215	MC
XREA-505 3623	Real Estate – Advanced Principles	April 8-23	SaSu	9 a.m.-2 p.m.	\$215	MC
XREA-501 3619	Real Estate (no class Jan. 16 and Feb. 20)	Jan. 9-March 27	MWTh	6:30-9:30 p.m.	\$425	MC
XREA-501 3620	Real Estate	Feb. 25-April 2	SaSu	9 a.m.-2 p.m.	\$425	MC
XREA-503 3624	Real Estate Exam Preparation	March 25	Sa	9 a.m.-12:30 p.m.	\$65	MC

Teacher Recertification



These courses are for teachers currently certified and seeking renewal hours for re-certification. For those currently employed with a public school district, prior acknowledgement/approval by the principal or staff development officer to assure course relevancy is preferred. Option 3 teachers must enroll through TTC Continuing Education Registration and have a TTC transcript accompanying proof of completion for credit to be given by the State of S.C. Teacher Recertification office.



Teacher Recertification Graduate Credits

Teachers are now eligible for graduate credits for selected online courses, even if they are not currently employed by a public school district. Ed2go has partnered with Madonna University, fully accredited by both the North Central Association of Colleges and Schools and the National Council for Accreditation of Teacher Education. Each online Ed2go is 24 contact hours of training, and 15 contact hours are needed to earn one graduate credit. Therefore, one online course earns one academic credit. The nine remaining contact hours can be applied to a future course, if you choose to do so. You may earn one graduate credit for every 15 online contact hours for completing the course and writing a paper describing how you might apply the knowledge on the job. These credits are non-degree graduate credits, which are designed to be used to satisfy the requirements of certificate renewal and salary increase. Cost is \$150 per semester hour plus the cost of the online course. Visit www.ed2go.com/trident or call 843.574.6683 for more information.

Teacher Recertification Option 3

The State of S.C. Teacher Recertification policies have just been revised so that teachers who are not currently employed with a S.C. public school district may now take continuing education courses, classroom and online, and submit the completed course and its continuing education hours/CEUs towards their recertification. Courses completed must have a supporting transcript attached as hours are self-documented and sent to the Teacher Recertification office in Columbia. Though you can register online for Ed2go continuing education online courses, the TTC Continuing Education Registration office must be notified if Ed2go or any continuing education courses are taken for Option 3 credit towards recertification so transcripts can be prepared.

Teacher Renewal Plan

This plan is for teachers currently employed by a South Carolina public school district who are eligible to take noncredit continuing education courses for part of their recertification requirements. For detailed information or clarification of S.C. Teacher Recertification requirements, particularly if you are not currently employed by a South Carolina public school district, call the State Teacher Recertification Hotline at 877.885.5280 weekdays after 1 p.m. A portion of an eligible teacher's education hour requirements may be taken via noncredit continuing education courses. These CE courses meet Options 6 and/or 10 requirements of the Teacher Renewal Plan (60 noncredit continuing education instructional hours allowed). Prior to enrolling in a course, eligible teachers should get approval from their principal or staff development official. Self-documentation of hours of study for the State Teacher Recertification office is the student's responsibility. These CE courses will enhance your organizational leadership, language and computer technology skills. These online courses are especially convenient as they each offer 24 instructional hours toward the maximum 60 noncredit CE instructional hours allowed. Most are instructor-led and self-paced, available on the internet 24/7. Online courses are offered in a variety of teacher-relevant topics. Visit www.ed2go.com/trident and click Teaching and Education for more details on courses for teaching professionals.

Questions? Contact Steve Price at 843.574.6683 or Steve.Price@tridenttech.edu to discuss all options available.

College Prep, Leadership Skills, Math and Science



COLLEGE PREP

SAT/ACT Prep: Math (Ages 13-17) ●

Learn cool strategies that work and ease your test stress by practicing math skills in numbers and operations; algebra and functions; geometry and measurement; and data analysis, statistics and probability. **Book included.**

SAT/ACT Prep: Reading and Writing (Ages 13-17) ●

Trying to raise reading scores or improve on essay writing for the ACT or SAT? This camp can help. Every student receives individual responses, suggestions and instruction on essays written during the camp. **Book included.**

LEADERSHIP SKILLS

iAIMHIGH (Ages 12-17) ●

This camp is designed to speak to our daughters and sons, reminding them of the importance of being brave, confident and focused as they discover tools that empower them. Primary focus is on daily activities and discussion of such topics as quality attributes, character building, positive attitude, positive body image and having a vision for the future.

Safe Sitter (Ages 12-16) ●

Do you enjoy being with younger children? Do you want to babysit? Then maybe it's time for Safe Sitter®. During this camp, you learn babysitting as a business; child care essentials; sitter safety; injury management; preventing problem behavior; care of choking infant or child; first aid; and infant or child CPR.

MATH AND SCIENCE

Build It! (Ages 7-11) ●

From bridges to airplanes and electronic gadgets, this week you basically build it. Explore the history of flight and evaluate different styles of bridges and other engineering concepts. Every day is packed with adventure and creativity!



LEGOs in Motion (Ages 7-8) ●

Build many different models demonstrating physical science and technology concepts, including various powered forces and motion, simple machines and more. Campers build a variety of projects such as a car, golf cart, Ford Model A, semi-truck and trailer, snow plow and Zamboni.

PLAYtek Camp with littleBits and MaKey MaKey (Ages 9-11) ●

Join us for an interactive hands-on experience using 21st century technologies, creativity and ingenuity as we invent and build using LittleBits, MaKey MaKey and LEGOs as well as a few surprises. This is STEAM (Science, Technology, Engineering, Art, Math) powered learning at its best. Participants showcase their inventions at the conclusion of the program.

Course Dates

Kids' College – Math and Science

XDKC-738 3391	Build It! (Ages 7-11)	April 10-14	MTuWThF	8:30 a.m.-noon	\$139	MC
XDKC-742 3392	LEGOs in Motion (Ages 7-8)	April 10-14	MTuWThF	8:30 a.m.-noon	\$149	MC
XDKC-547 3388	PLAYtek Camp with littleBits and MaKey MaKey (Ages 9-11)	April 10-14	MTuWThF	8:30 a.m.-noon	\$139	MC

Teen University – College Prep

XDTU-883 3399	SAT/ACT Prep: Math (Ages 13-17)	April 10-14	MTuWThF	8:30 a.m.-noon	\$199	MC
XDTU-882 3398	SAT/ACT Prep: Reading and Writing (Ages 13-17)	April 10-14	MTuWThF	1-4:30 p.m.	\$199	MC

Teen University – Leadership Skills

XDTU-514 3395	iAIMHIGH (Ages 12-17)	April 10-14	MTuWThF	8:30 a.m.-noon	\$119	MC
XDTU-708 3397	Safe Sitter (Ages 12-16)	April 10-14	MTuWThF	1-4:30 p.m.	\$129	MC

Computer Technology



AUTODESK INVENTOR

Design Engineering – Beginner (Ages 12-17) ●

Take a journey in the footsteps of a design engineer. After achieving a good understanding of the Autodesk Inventor software, we recreate an object into the virtual world during a final reverse engineering project.

Design Engineering – Intermediate (Ages 12-17) ●

Employ engineering and scientific concepts in the solution of engineering design problems to further develop problem-solving skill. Apply your knowledge of research and design to create solutions to various challenges by using Inventor.

GAMESTAR MECHANIC

Gamestar Mechanic – Beginner (Ages 8-11) ●

Learn the basics of designing your own video game using Gamestar Mechanic. Game design builds systems thinking and 21st century skills while encouraging creative problem solving.

Gamestar Mechanic – Intermediate (Ages 8-11) ●

Take your video game design to the next level. Learn more advanced game design and critical thinking skills to solve problems, use art and aesthetics and create storylines in your video games.

KODU

Kodu – Intermediate (Ages 12-17) ●

Kodu language is designed specifically for game development, programming, design and coding. Learn to build your own world with 3-D landscapes, logic and creativity to create a story and then program the rules.

Kodu – Advanced (Ages 12-17) ●

Take your game development in Kodu to an advanced level to further create and design your own video games and develop more innovative storylines.

MINECRAFT

Jumping into Minecraft – Beginner (Ages 7-11) ●

This camp explores the techniques used to excel in the Minecraft game and hones your creative skills. We focus primarily on how to create and build a functioning community within this educational game.

Minecraft Art – Intermediate (Ages 7-11) ●

Find your inner artist in this creative camp which uses the Minecraft software to explore building techniques and creative 2-D and 3-D landscape art creations in Minecraft's creative mode.

Minecraft Architecture – Intermediate (Ages 12-17) ●

Explore the world of architectural engineering by recreating in Minecraft some of the most famous examples of architecture throughout history. Gain an understanding of basic structures, blueprints and design.

Minecraft Architecture – Advanced (Ages 12-17) ●

Advance your building skills and creative genius in Minecraft. Learn to create monumental works of mind-blowing art and machinery and design new worlds that include stunning architecture from pixel art to complex contraptions.

Course Dates

Kids' College

XDKC-595 3390	Gamestar Mechanic – Beginner (Ages 8-11)	April 10-14	MTuWThF	8:30 a.m.-noon	\$149	MC
XDKC-521 3387	Gamestar Mechanic – Intermediate (Ages 8-11)	April 10-14	MTuWThF	1-4:30 p.m.	\$149	MC
XDYP-506 3400	Jumping into Minecraft – Beginner (Ages 7-11)	Jan. 21	Sa	9 a.m.-3 p.m.	\$49	MC
XDKC-885 3394	Jumping into Minecraft – Beginner (Ages 7-11)	April 10-14	MTuWThF	8:30 a.m.-noon	\$149	MC
XDYP-532 3427	Minecraft Art – Intermediate (Ages 7-11)	Jan. 28	Sa	9 a.m.-3 p.m.	\$49	MC
XDKC-884 3393	Minecraft Art – Intermediate (Ages 7-11)	April 10-14	MTuWThF	1-4:30 p.m.	\$149	MC

Teen University

XDYP-526 3417	Design Engineering – Beginner (Ages 12-17)	March 11	Sa	9 a.m.-3 p.m.	\$49	MC
XDYP-524 3413	Design Engineering – Intermediate (Ages 12-17)	March 18	Sa	9 a.m.-3 p.m.	\$49	MC
XDYP-507 3401	Kodu – Advanced (Ages 12-17)	April 22	Sa	9 a.m.-3 p.m.	\$49	MC
XDYP-525 3415	Kodu – Intermediate (Ages 12-17)	April 15	Sa	9 a.m.-3 p.m.	\$49	MC
XDYP-509 3402	Minecraft Architecture – Advanced (Ages 12-17)	Feb. 25	Sa	9 a.m.-3 p.m.	\$49	MC
XDYP-527 3419	Minecraft Architecture – Intermediate (Ages 12-17)	Feb. 18	Sa	9 a.m.-3 p.m.	\$49	MC

Creative Arts



A Touch of Shakespeare Improv Theater Camp (Ages 12-17) ●

Enjoy a week of fun and challenging improvisation games, skits and more. This is your chance to be a part of the entire works of Shakespeare in a one-hour skit. Campers perform their own crazy show on Friday.

Around the World with Dance (Ages 7-11) ●

Travel around the world and learn about amazing dances originating in America as well as other countries including the tango, West African dances, ballet, jazz, tap, hip-hop, the cha-cha, salsa and swing.

Art and Soul Charleston Improv Theater Camp (Ages 8-11) ●

Enjoy a week of fun theater games, skits and improvisation with a touch of fun Shakespeare for youth included! Campers also create their own show and perform it on Friday.

Comic Book Character Drawing and Animation (Ages 7-11) ●

Multimedia artist and instructor Phillip Hyman teaches you the basics to get you started on your first sketch and a basic comic book character. Work on your character's features and gain confidence by developing light and shadows. Learn how to draw old-style cartoon animation and move into anime characters. Bring your characters to life by making a flipbook animation!

Improv Dance: Learning the Art of Choreography (Ages 7-11) ●

Learn basic elements of dance and design principles of choreography. Play various dance games and participate in activities to learn dance concepts. Put them all together to create your own dances.



Making a Music Video with Dance (Ages 12-16) ●

Bring your dance to life and learn about both live-feed video dance and how to create dance videos. Dance videos are created using computer programs to record your dance and edit it so you leave with a dance video masterpiece.

Tell a Story (Age 9-11) ●

Come celebrate creative writing as we imagine, develop and perform stories. Join the adventure into fun, fantasy, figurative language, imaginary field trips, fractured fairy tales, fables and more as you learn to tell stories.

The Very Merry Players (Ages 8-13) ●

Under the direction of Pamela Ward, this program is designed for students who wish to expand their knowledge of theater arts and performance. Material is selected to allow each student to excel. The mission for The Very Merry Players is to see each actor gain confidence, self-esteem, teamwork, and to become life-long lovers of the arts!

Course Dates

Kids' College

XDYP-511 3403	Around the World with Dance (Ages 7-11)	Feb. 4	Sa	9 a.m.-3 p.m.	\$49	MC
XDKC-503 3349	Art and Soul Charleston Improv Theater Camp (Ages 8-11)	April 10-14	MTuWThF	8:30 a.m.-noon	\$129	MC
XDKC-512 3386	Comic Book Character Drawing and Animation (Ages 7-11)	April 10-14	MTuWThF	1-4:30 p.m.	\$139	MC
XDYP-515 3405	Improv Dance: Learning the Art of Choreography (Ages 7-11)	April 1	Sa	9 a.m.-3 p.m.	\$49	MC
XDKC-548 3389	Tell a Story (Age 9-11)	April 10-14	MTuWThF	8:30 a.m.-noon	\$129	MC
XDYP-519 3406	The Very Merry Players (Ages 8-13)	Jan. 10-March 28	Tu	6-7:30 p.m.	\$179	MC

Teen University

XDTU-528 3396	A Touch of Shakespeare Improv Theater Camp (Ages 12-17)	April 10-14	MTuWThF	1-4:30 p.m.	\$129	MC
XDYP-523 3412	Making a Music Video with Dance (Ages 12-16)	Feb. 25	Sa	9 a.m.-3 p.m.	\$49	MC

Culinary, Baking and Pastry



Students participate in hands-on preparation and cooking of various dishes under the guidance of a trained chef. Each student gets a recipe booklet to take home.

Becoming a Cookie Monster (Ages 8-16) ●

Take ordinary cookie dough and make it extraordinary, learning various decorating tips. Create cookie monsters such as Pokemon and Monsters U to name a few.

Cupcake Connection (Ages 8-16) ●

Love to make and eat cupcakes? Want to learn how to make colorful cupcakes, decorate with fondant and improve your buttercream skills? Get creative in the pastry kitchen with cupcakes.

Grandma's Secret Dessert Recipes (Ages 8-16) ●

Re-create those special desserts like Grandma used to make. From specialty pies to crisps, cobblers and cakes, impress grandma with all the delicious desserts you learn to make.

Hip Hop Easter Bunny Cake (Ages 8-16) ●

Enjoy making a special carrot cake and hippity hoppity bunny cupcakes. Learn to use fondant decorations to decorate and enhance your buttercream skills.

Valentine's Cake Connection (Ages 8-16) ●

Enjoy making Valentine's cupcakes and cakes with chocolate and other delectable flavors for your special someone. Learn to use fondant to decorate and improve your buttercream skills.



Course Dates

Kids' College and Teen University

XDYP-522 3410	Becoming a Cookie Monster (Ages 8-16)	April 29	Sa	9 a.m.-noon	\$59	MC
XDYP-528 3421	Cupcake Connection (Ages 8-16)	March 11	Sa	9 a.m.-noon	\$59	MC
XDYP-529 3423	Grandma's Secret Dessert Recipes (Ages 8-16)	Jan. 28	Sa	9 a.m.-noon	\$59	MC
XDYP-530 3425	Hip Hop Easter Bunny Cake (Ages 8-16)	April 8	Sa	9 a.m.-noon	\$59	MC
XDYP-531 3426	Valentine's Cake Connection (Ages 8-16)	Feb. 11	Sa	9 a.m.-noon	\$59	MC

Campuses and Community Sites

In addition to the Main Campus in North Charleston, Trident Technical College offers continuing education courses at its convenient campuses and sites across the Lowcountry.



BERKELEY CAMPUS

The Berkeley Campus is located at 1001 S. Live Oak Dr. (Highway 17-A) in Moncks Corner. Call 843.899.8000 for more information.

Spring Continuing Education Classes

- Welding Basic - STICK, MIG or TIG, see pg. 18

NACES Testing

NACES testing is offered on a bi-monthly basis for nurse aide candidacy testing (CNA). Visit the website at www.pearsonvue.com/sc/nurseaides.

DORCHESTER COUNTY QUICKJOBS TRAINING CENTER

The Dorchester County QuickJobs Training Center is located at 5164 E. Jim Bilton Blvd. in St. George. Call 843.563.5269 or 843.574.2591 for more information.

The Dorchester County QuickJobs Training Center is an economic development hub for the area.

Students can train onsite for jobs in their own community either through classes offered publicly or through contractual training with their employer. A college education is also within reach since academic credit courses can be offered at the center. You can apply these credits toward a certificate, diploma or degree.



In collaboration with SC Works, Dorchester County Adult Education and other community partners, the center offers a variety of other services and resources such as job fairs, training resources, tax preparation clinics, and financial management workshops to help students and participants achieve their goals and succeed.

ACCUPLACER Testing

ACCUPLACER placement testing is by appointment only. Call 843.574.2591 or 843.563.5269 for more information and to reserve your seat. The ACCUPLACER Placement Test determines writing, reading and math skills for entrance to college.

Classes and Workshops – FREE

You do not have to pre-register. Classes meet from 9:30-10:30 a.m.

- Basic Internet and Email Usage: April 15 or April 22
- Basics of Microsoft Word: Feb. 18 or Feb. 25
- Copy and Paste Functions: March 4 or March 11
- Creating a Calendar: April 1 or April 8
- Creating a Flier/Brochure: March 18 or March 25
- Keyboarding Basics: Feb. 4 or Feb. 11
- Letter Writing: Jan. 7 or Jan. 14
- Mouse Skills: Jan. 21 or Jan. 28
- Navigating the Internet: April 29

Educational Opportunity Center

The Educational Opportunity Center assists adults in obtaining postsecondary education (beyond the high school/ GED level). Services include:

- Counseling (academic, personal, career and financial aid)
- College tours
- Workshops on study skills, time management, self-esteem and other topics

Public Broadband Computer Center – FREE

The center is equipped with computers utilizing high-speed internet and is open for members of the community to use free of charge (hours are subject to change).

- Monday: 7:30 a.m.-7:30 p.m.
- Tuesday: 7:30 a.m.-5 p.m.
- Wednesday: 7:30 a.m.-7:30 p.m.
- Thursday: 7:30 a.m.-8 p.m.
- Friday: 7:30 a.m.-noon
- Saturday: 10:30 a.m.-1:30 p.m.
- Sunday: Closed

Campuses and Community Sites



MOUNT PLEASANT CAMPUS

The Mount Pleasant Campus is located at 1125 John Dilligard Lane in Mount Pleasant. Call 843.958.5810 for more information.



PALMER CAMPUS

The Palmer Campus is located at 66 Columbus St. in downtown Charleston. Call 843.722.5500 for more information.

Spring Continuing Education Classes

- Chocolate for Lovers, see pg. 22
- Exploring Lowcountry Culture, see pg. 25
- Exploring Lowcountry Nature and Wildlife, see pg. 25
- The Art of Artisan Breads I, II and III, see pg. 22

Spring Continuing Education Classes

- Asbestos Cement Pipe Worker 8-hour, see pg. 17
- Asbestos Inspector Initial, see pg. 17
- Asbestos Inspector Refresher, see pg. 17
- Asbestos Management Planner Initial, see pg. 17
- Asbestos Management Planner/Inspector Refresher, see pg. 17
- Asbestos O and M Worker Initial, see pg. 17
- Asbestos O and M Worker Refresher, see pg. 17
- Asbestos Supervisor Initial, see pg. 17
- Asbestos Supervisor Refresher, see pg. 17
- Asbestos Worker Initial, see pg. 17
- Asbestos Worker Refresher, see pg. 17
- BLS Healthcare Provider, see pg. 12
- Certified Logistics Associate (CLA), see pg. 20
- Certified Logistics Technician (CLT), see pg. 20
- Forklift Training: Powered Industrial Truck, see pg. 18
- IV Catheter Insertion, see pg. 12
- Pet Emergency Care, see pg. 28
- Retirement Planning, see pg. 28
- Sterile Processing Technician (SPT), see pg. 13
- Upholstery: Turning Trash into Treasure, see pg. 23



ST. PAUL'S PARISH SITE

The St. Paul's Parish Site is located at 5231 Hwy. 165 in Hollywood. Call 843.323.3800 for more information.

The Trident Technical College St. Paul's Parish Site serves as a catalyst for promoting personal, community and economic development through education and training opportunities. The site offers various programs of study leading to associate degrees, diplomas and certificates as well as noncredit continuing education courses, Kids' College, Teen University and contractual training in many subject areas. In collaboration with SC Works, Charleston County Adult Education and other community partners, the site offers a variety of other services and resources such as job fairs, training resources, tax preparation clinics, and financial management workshops to help students and participants achieve their goals and succeed.

Campuses and Community Sites

ACCUPLACER Testing

ACCUPLACER placement testing is by appointment only. Call 843.323.3800 for more information and to reserve your seat. The ACCUPLACER Placement Test determines writing, reading and math skills for entrance to college.

Classes and Workshops – FREE

You do not have to pre-register for these classes. Classes meet from 10:30 a.m.-noon.

- Basic Computer Skills: Jan. 7, Jan. 14, Feb. 4, March 4 or April 8
- Email Basics: Feb. 11 or April 15
- Internet Basics/Web Searching: Jan. 28
- Microsoft Word Basics: Feb. 18
- Smartphone and Tablets: April 22

Educational Opportunity Center

The Educational Opportunity Center assists adults in obtaining postsecondary education (beyond the high school/GED level). Services include:

- Counseling (academic, personal and financial aid)
- College tours
- Workshops on study skills, time management, self-esteem and other topics

GED Classes – FREE

Classes meet from 5-8 p.m. on Tuesday and Thursday.

Want to earn your GED? In collaboration with Charleston County School District Adult Education, the St. Paul's Parish Site is offering the GED program for adults ages 22 and older. This free program provides instruction, academic assessments, classroom materials and textbooks. Upon successful completion, eligible candidates will take the state GED test. If you pass, you will be awarded a South Carolina High School Equivalency Diploma. Earning a passing score on the General Education Development (GED) test could allow you to pursue college, earn a promotion, get a new job or prepare you to enlist in the military. WorkKeys testing is included.

Public Broadband Computer Center – FREE

The center is equipped with computers utilizing high-speed internet and is open for members of the community to use free of charge (hours are subject to change):

- Monday-Thursday: 8:30 a.m.-12:30 p.m. and 1:30-7:30 p.m.
- Friday: 8:30 a.m.-12:30 p.m. and 1:30-5 p.m.
- Saturday: 10 a.m.-2 p.m.
- Sunday: Closed

Equip Your Workforce



...with training to meet your business' growing demands

Let Trident Technical College design a custom training program especially for your workforce. Training options are available onsite at your business or at one of our six convenient Trident Technical College campus or site locations in downtown Charleston, Hollywood, Moncks Corner, Mount Pleasant, North Charleston and St. George.



Benefits of Workforce Training:

- Create a positive impact on your employees and your company
- Increase employee productivity
- Reduce turnover
- Improve job satisfaction
- Aid in the recruiting process
- Reward long-time employees
- Reduce the need for employee supervision

Why Partner with Trident Technical College?

- We are able to administer nationally certified, proctored assessments which can be utilized by your company to determine training needs and be used as a best practice hiring tool.
- We can develop a plan for your company to utilize the Enterprise Zone Act which will get you money back on your training.
- Ask us about our apprenticeship program development which can also get you money back.
- Customized courses are available in: computer and information technology, health care, manufacturing, industrial and construction trades, professional/organizational development and culinary arts teambuilding.

Utilizing The Enterprise Zone Act

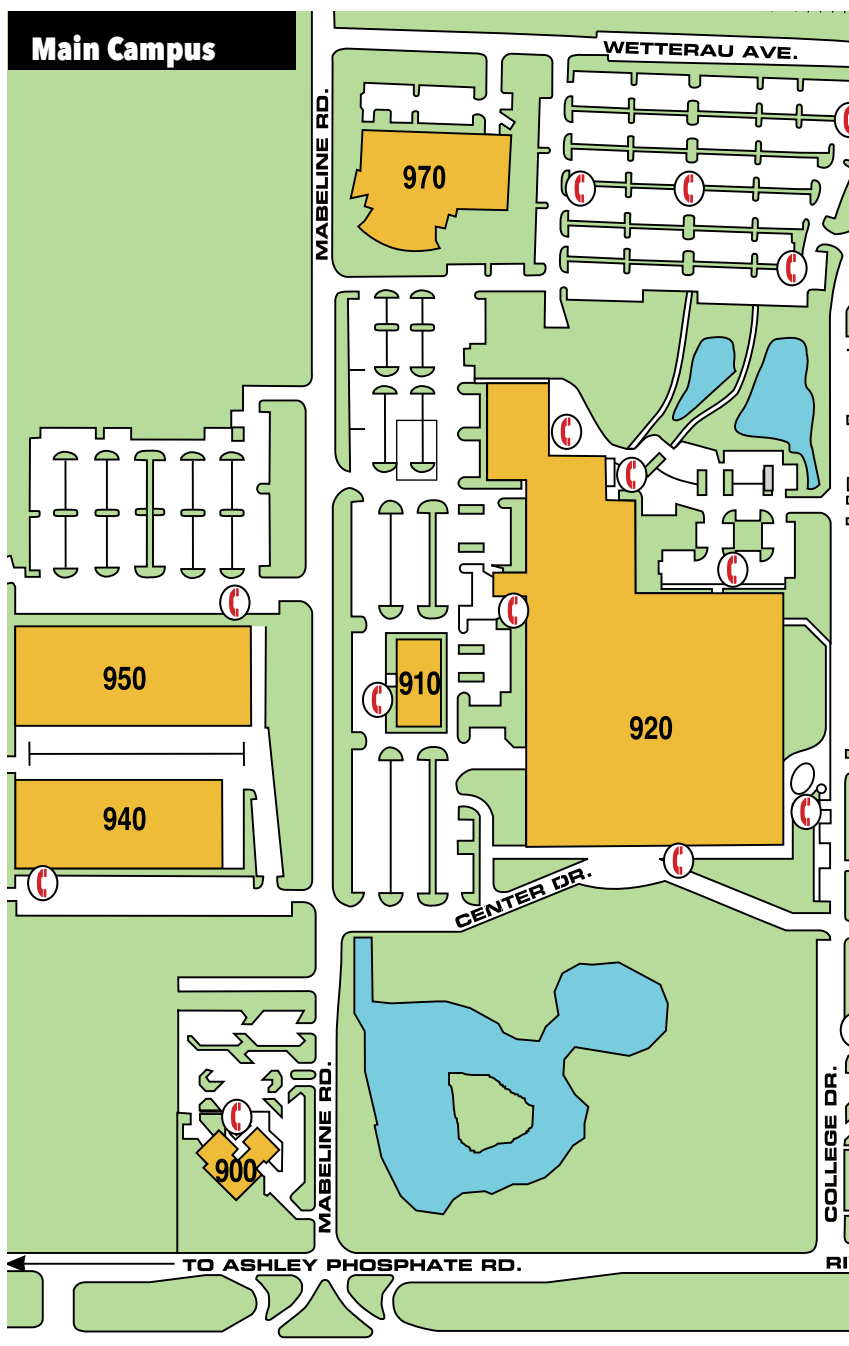
The Enterprise Zone Act is one of the best tools you can have in your training department to help make your training budget go even further by recouping up to two-thirds of the money you spend. EZA is a retraining job credit that can help businesses stay competitive as you work to keep your business growing! EZA provides a reimbursement for funds spent for training production line employees, first-line supervisors and equipment/maintenance technicians. The training can cover a range of topics from introducing new technology, annual safety training, maintenance and repair training, as well as supervisor training for front-line supervisors. The credit is allowed for up to \$1,000 reimbursement per qualified employee per year. We have helped clients save thousands of dollars!

Apprenticeship Program Funding Available

TTC is partnering with the South Carolina Technical College System to deliver apprenticeship training via the South Carolina Apprenticeship Initiative (SCAI) and has been awarded over \$160,000 from the SCAI grant from the U.S. Department of Labor to use for this training. Once a company's registration is finalized, they are eligible to receive a \$1,000 tax credit per year for up to four years. More than \$12,000 in training funds is available for each qualified company with up to \$2,500 available per apprentice. Industries served must be in Advanced Manufacturing (NAICS 31-33), Information Technology (NAICS 51) or Professional Services (NAICS 54) in the following occupations (see ONET codes): engineering installation (17-0000); maintenance and repair (49-0000); production (51-0000); computers (15-1100); business/finance (13-0000); design/media (27-1000 and 3000).

Contact: To schedule a consultation or a free plant walk-through, contact [Tori New-Cater](mailto:Tori.New-Cater@tridenttech.edu) at Victoria.New-Cater@tridenttech.edu or 843.574.6177.

Campus and Site Maps



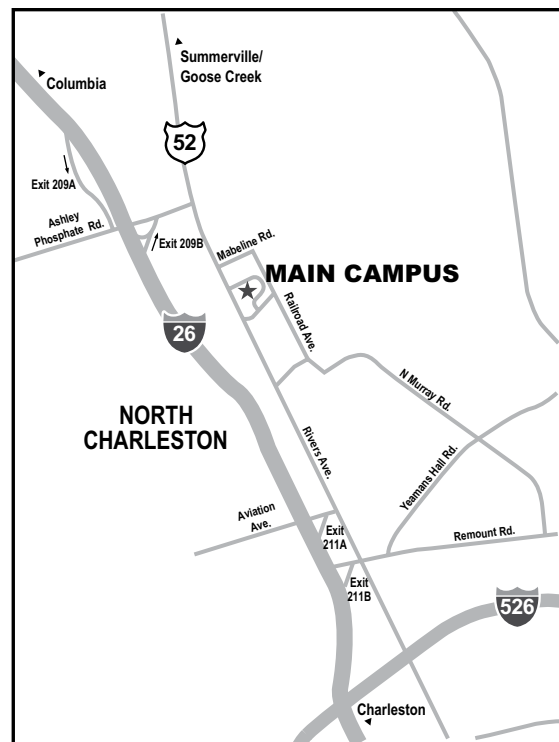
 Emergency Phone

Main Campus

7000 Rivers Ave. • North Charleston, 29406 • 843.574.6111

Students may park in any lot except those designated as faculty/staff parking. Parking is prohibited at entrances and along perimeter roads and thoroughfares.

Please visit www.tridenttech.edu for a complete map of Main Campus.



Bldg. #	Bldg. Name	Area	Room #
910	Continuing Education Center		CE Information 142/CE Registration 102
920	Complex for Economic Development		Aeronautical Studies Division Office 816/ College Center 107/Computer Center 740/ Culinary Institute of Charleston Division Office 112D/The Learning Center 211/ Relish Restaurant 301/Vending and Student Lounge 307, 822
950	TTC Bookstore		TTC Bookstore 104/Film, Media and Visual Arts Division Office 231/ The InterTech Group Wellness Center 117/ TTC Café 116 and Student Lounge 115

Smoke-Free Buildings Policy

All buildings at TTC are smoke-free. Smoking is prohibited at building entrances. Designated smoking areas are provided outdoors under gazebos and where ash urns exist. Smokers must properly dispose of cigarette/cigar remains in ash urns. This policy also applies to e-cigarettes.

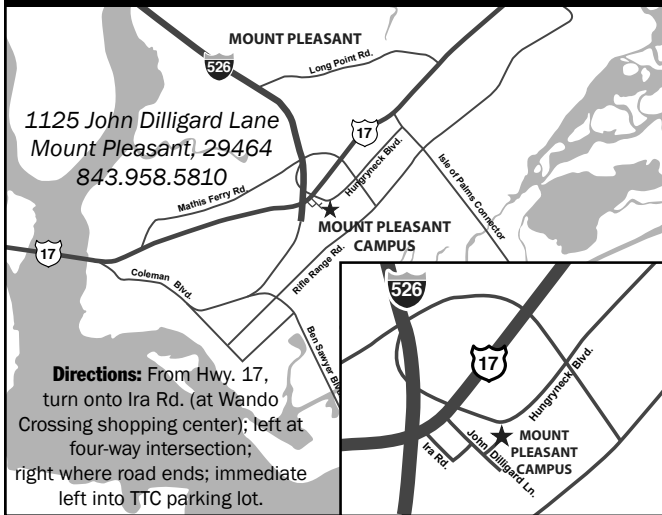
Firearms Policy

The carrying of firearms onto the premises or property owned, operated or controlled by TTC is prohibited, except as prescribed by S.C. Code of Law §16-23-420.

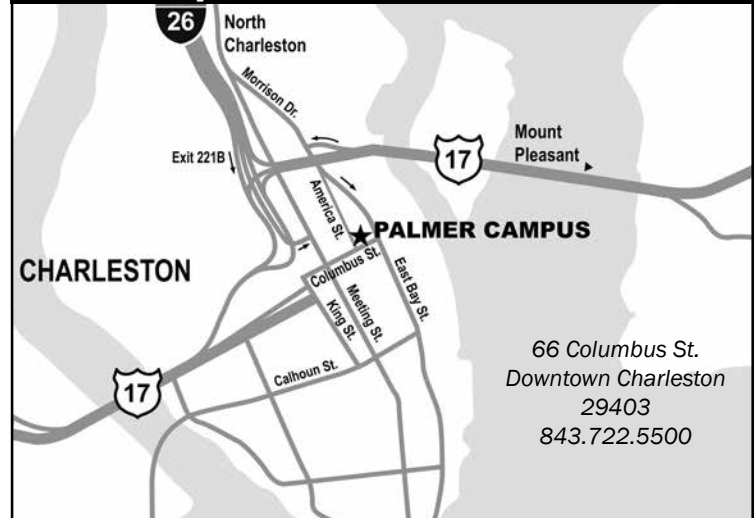
Campus and Site Maps



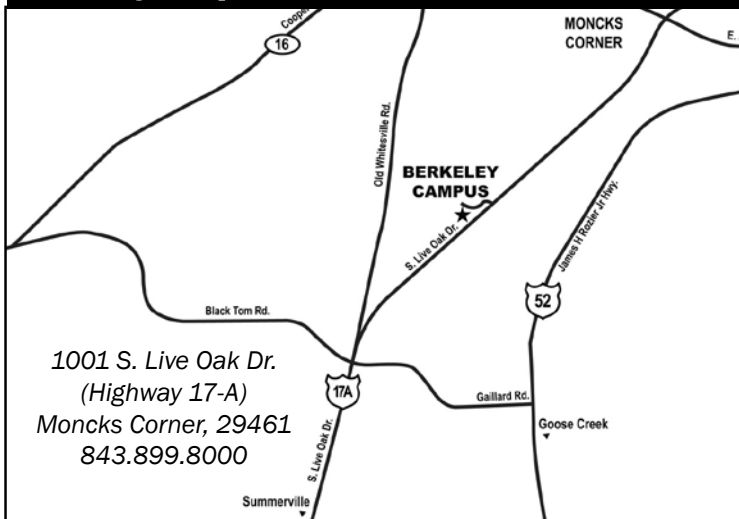
Mount Pleasant Campus



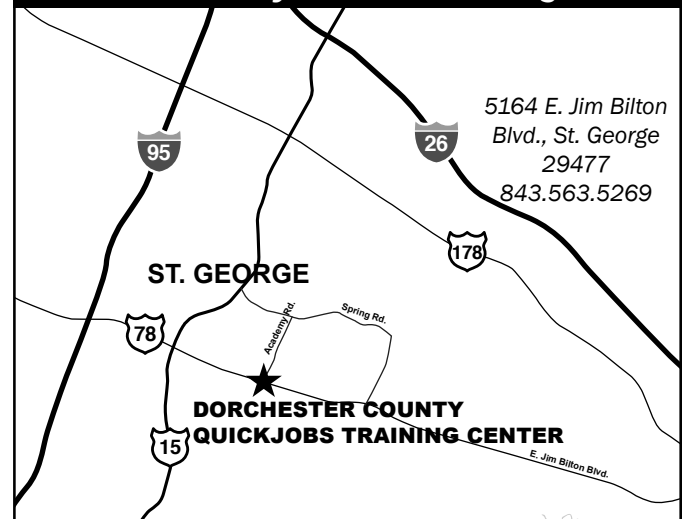
Palmer Campus



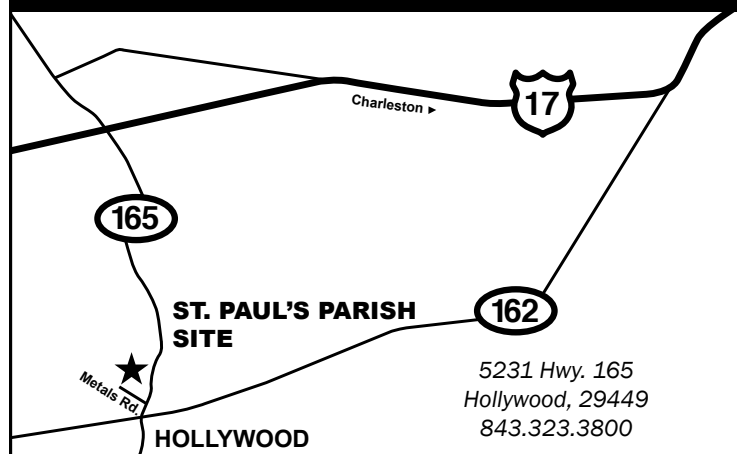
Berkeley Campus



Dorchester County QuickJobs Training Center



St. Paul's Parish Site



Registration Information



Please see the Location Key on every left-hand page to determine the location of your course.

Register now – courses fill quickly! Pre-registration is required for all courses. Note: Please enroll in classes at least one week prior to the start date to help prevent the course you are interested in from being cancelled.

FIVE EASY WAYS TO REGISTER

Fees must be paid in full at time of registration. We accept cash, check, American Express®, Discover®, VISA®, MasterCard® and purchase orders.

Online

Online registration is safe; your credit card information will be processed over our secure servers.

Visit www.tridenttech.edu/ce and choose Registration Information from the top navigation bar. The page will guide you through the course registration process.

Phone

Call 843.574.6152. Registration hours are 8 a.m.-5 p.m. Monday-Friday.

Mail

Print our form from www.tridenttech.edu/ce and mail with full payment to Trident Technical College, P.O. Box 118067 CE-M, Charleston, SC 29423-8067.


Fax


Print our form from www.tridenttech.edu/ce and fax to 843.574.6310. Payment must be made by credit/debit card.

In Person

Come to the Complex for Economic Development/ Continuing Education Center (Bldg. 910), Room 102, Main Campus, 2001 Mabeline Rd., North Charleston, to complete registration and make payment. Registration hours are 8 a.m.-5 p.m., Monday-Friday.

DISCOUNTS

Courses with this symbol  qualify for an early bird discount for registrations made by Jan. 1, 2017 for classes with start dates after Jan. 1. Discounts vary by program.

Students ages 65 and older can receive a 10 percent discount on select personal enrichment courses with this symbol . Discount is applied to eligible classes automatically at checkout.

Note: if you qualify for both early bird and senior scholar discounts you can only use one discount per class.

For more information and to register, call a member of our friendly registration and customer service staff at 843.574.6152.

BOOKS

Purchase your Continuing Education textbooks at the TTC Bookstore. Visit <http://bookstore.tridenttech.edu> or call 843.574.6578 for information. Please have your course code available.

COURSE CHANGES AND DROPS

Email ce.reg@tridenttech.edu or call the Registration office at 843.574.6152 before your course start date.

ONLINE COURSES

Contact: Linda Fletcher, ceonlinehelp@tridenttech.edu, 843.574.6689

WAIT-LIST

If your desired course is filled, please check for other open class dates or add yourself to a class wait-list. You will be contacted by a registration specialist if a spot becomes available.

REGISTRATION CONFIRMATION

Email ce.reg@tridenttech.edu or call 843.574.6152. If a course is already full when your registration is received or if the course has been cancelled, we will notify you and a full refund will be processed.

REFUND POLICY

Trident Technical College reserves the right to cancel courses due to insufficient enrollment or instructor availability, in which case registrants will receive a full refund. The college gives no refunds after the course starts. No-shows are responsible for the full registration fee.

Continuing Education Courses


The college grants a full refund to registrants or sponsoring agencies if the cancellation is received five (5) or more business days before the course starts, or the registration fee may be transferred to colleagues or associates. The college will refund registrants or sponsoring agencies 75 percent of the registration fee if the cancellation is received within four (4) business days before the course starts.

Teen University and Kids' College

The college grants a full refund to registrants if the cancellation is received 11 or more business days before the course starts, less a \$20 processing fee. The college will refund registrants 75 percent of the registration fee if the cancellation is received within 10 business days before the course starts, less a \$20 processing fee.

AUXILIARY AIDS

If you require any auxiliary aids, services or accommodations, please call 843.574.6131.

 Courses with this symbol are currently approved under the Post-9/11 GI Bill for training.



TRIDENT TECHNICAL COLLEGE

**Division of Continuing Education and
Economic Development**

P.O. Box 118067, CE-M
Charleston, SC 29423-8067

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Charleston, SC

Jump-start your career in the technology industry

Trident Technical College (TTC) Division of Continuing Education and Economic Development offers computer and information technology programs for those seeking to become IT technicians, web designers, graphic designers, engineering graphic designers and computer programmers.

Information technology certifications can help you earn more and allow you to advance in your career. Certificate track options are also available for some areas of study which do not offer industrywide certification.

Ready to take your career to the next level? Sign up today!

**To register, call 843.574.6152 or
visit www.tridenttech.edu/ce.**

**ENHANCE
EQUIP
EXPLORE**



TRIDENT TECHNICAL COLLEGE
Continuing Education

